

## MINUTES OF HIGHLAND CITY COUNCIL WORK SESSION

Tuesday, April 11, 2006

**PRESENT:** Mayor Jay W. Franson  
Councilperson Steve King  
Councilperson Claudia Stillman  
Councilperson Glen Vawdrey

**STAFF PRESENT:** Barry Edwards, City Administrator  
Matthew F. Shipp, Director Public Works/City Engineer  
Winifred Jensen, City Recorder

**EXCUSED:** Councilperson Brian Brunson  
Councilperson Kathryn Schramm

The meeting was called to order at 7:15 p.m. The meeting was called as a work session, and notice of the time, place, and agenda had been provided the *Deseret News*, *Daily Herald*, *Salt Lake Tribune*, and *New Utah* on April 10, 2006.

### **1. Training on Lap Top Computers**

City Council members received training on lap top computers.

### **2. Discussion on City Building**

Barry Edwards distributed a preliminary schematic floor plan for the city building, and indicated it had been designed for 18,000 sq. f. and would handle city offices and a small library.

The building is designed for build-out wherein when a police facility and a library should be built at another location the space currently designated for these facilities could be used for the cashier and Community Development respectively, and there wouldn't be a need for remodeling.

The approval for the City Building concept design will be on the May 2, 2006 City Council agenda. The building could take ten months to construct after approval is granted.

### **3. 6800 West Road**

Barry Edwards reported the property affecting the 6800 West road near Aspen Hollow Subdivision will be appraised.

### **4. Budget for FY 2006-07**

Barry Edwards reviewed the budget process noting the following schedule: May 2, tentative budget will be presented to the City Council; May 16, preliminary budget adopted and public hearing set; June 6, public hearing; and June 20, budget adopted. He reported anything the Council wants in the budget must be submitted by April 17. The surpluses will be reduced in

next year's budget due to hiring of a full time court clerk, two engineers, and an enhancement coordinator. Also revenues have hit a plateau. Barry explained the City hasn't adjusted fees, except for impact fees in the past 8-9 years, and costs have increased. He will bring a fee adjustment schedule proposing 9 years of CPI.

**5. Adjournment**

Meeting adjourned at 8:35 p.m.