

MINUTES OF HIGHLAND CITY WORK SESSION

Tuesday, May 9, 2006

PRESENT: Mayor Jay W. Franson
Councilperson Brian Brunson
Councilperson Steve King
Councilperson Kathryn Schramm
Councilperson Claudia Stillman
Councilperson Glen Vawdrey

STAFF PRESENT: Barry Edwards, City Administrator
Matthew F. Shipp, Director Public Works/City Engineer
Winifred Jensen, City Recorder

The meeting was called to order at 6:05 p.m. The meeting was called as a work session, and notice of the time, place, and agenda had been provided the *Deseret News*, *Daily Herald*, *Salt Lake Tribune*, and *New Utah* on May 3, 2006.

1. Budget for FY 2006-07

City Administrator, Barry Edwards, reviewed the preliminary budget for FY 2006-07. (A copy is attached to the minutes.) Discussion reflected the following:

Steve King requested more funding in the Youth Court budget inasmuch as formal training will be needed by Bernie Johansen, who will become an advisor to the Youth Council.

Barry Edwards reported a budget for an Executive Assistant to do scheduling and correspondence for the administrator and mayor. This position will not be filled until the new City Building is built.

Discussion addressed the services provided by the City Attorney. City Council member Schramm expressed her desire for the City Attorney to be available to attend City Council meetings and provide more timely service. Brian Brunson recommended increasing the budget to \$18,000.

Account 10-50-24 needs to have a name change to Library Fund.

Barry Edwards explained the Planning and Zoning budget took a considerable increase.

The Community Enhancement Coordinator budget is listed under the Education and Promotion budget and is a new position.

The Police budget represents a 17% increase. Discussion addressed increase in dispatch

fees from \$6.25 to \$9.50 per call beginning July 1. Brian Brunson gave a report on the current police staff and issues addressed by the Public Safety District Board.

Steve King reported on the Fire Department budget and noted it is becoming more difficult to cover the services with volunteers. He indicated plans are to add three additional full time professional fire fighters during the next four years. Other expenses are going up and there will be a 78% increase in the budget by 2010. Presently the three cities of Alpine, Highland, and Cedar Hills share the fire department budget.

Mayor Franson recommended the City look at getting additional back-up for the building inspection department for plan checks.

Under Streets and Roads budget, plans are to add two maintenance workers and more trucks for snow plowing.

The City Council addressed the need to have a plan to budget for maintenance of sidewalks as some of the sidewalks in older neighborhoods are deteriorating.

The budget of \$53,000 for recreation costs with American Fork City was discussed, and this is based on \$3.50 per capita. Glen Vawdrey discussed briefly the need to make a future decision concerning whether to provide recreation programs through a special district. Also, under the Recreation budget, Barry Edwards reported this would be the last year to pay on the purchase of the Highland Glen Park.

Barry Edwards reported the capital request to complete the cemetery was \$350,000, but there aren't sufficient funds this year to meet this request.

Brian Brunson recommended more funds be placed in the budget to take care of City open space in the amount of \$100,000 as he felt in doing so the residents would be more patient with the City. Barry Edwards indicated he had discussed the possibility of hiring a sprinkler crew to install sprinklers and then in the fall the grass could be hydro seeded in the City's public open space. Glen Vawdrey expressed the desire to have the monthly \$20 fee which is collected from residents in the open space subdivisions go into the Capital Improvement Fund. As to a method for determining the order for making the improvements in the open space subdivisions, Brian Brunson recommended prioritizing based on where the complaints have come from, i.e. Wimbleton, Windsor, Canterbury, and Dry Creek Bench.

Under the Capital Improvement Fund, Parks account 40-40-70, \$200,000 needs to be moved to account 40-40-74 in Asset and Land Purchase.

The Roads budget proposed is planned for improving 10400 North and 11800 North streets. Discussion addressed the east/west road costs pertaining to the environmental assessment issues. Mayor Franson felt there needs to be discussion among the City Council to determine where they are on the issue because there can't be a road connecting through the park

without completing the legal process.

As to capital improvement funds, Barry Edwards reported plans to bond for the fire and police buildings. Also there are plans to build the upper pressurized irrigation pond which is being accounted for in the budget.

Barry Edwards indicated there will be a decrease in the sewer fund as a result of paying off the sewer bonds. There is no change in the pressurized irrigation budget.

Matt Shipp indicated plans to increase the culinary water budget in the amount of \$575,000 to obtain automated readers for doing the meter readings. Funds are also being budgeted to put in additional culinary water lines around the Lone Peak High School area.

Barry Edwards explained the intent to bond for the police and fire station in order to build the facilities at the same time and at today's construction costs.

Barry Edwards indicated a desire to review the impact fees and determine what is, and is not, needed in the future.

2. Adjournment

Meeting adjourned at 9:15 p.m.