

Library Board Meeting Agenda

June 25 2020

Highland City, Zoom Meeting
5400 West Civic Center Drive, Highland UT 84003

7:00 pm-Call to Order: Roger Dixon, Board Chair

- 1. Public Comment**
- 2. Consent**
Approve Minutes
- 3. Reports**
Director's Report
Report on Highland Survey Questions
Community Assessment Report
- 4. Action/Policy Items**
Establish a committee to investigate future capital projects
- 5. Discussion Items**
Update Strategic Plan
Training Requirement
- 6. Future Agenda Items**
Election of officers July
- 7. Adjournment**

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HIGHLAND CITY

LIBRARY BOARD AGENDA REPORT ITEM #4

DATE: June 25, 2020
TO: Library Board
FROM: Donna Cardon, Library Director
SUBJECT: Capital Projects Committee

PURPOSE:

The Library Board can establish a committee to investigate future capital projects.

BACKGROUND:

The Library has long considered the need to enlarge library services and facilities, but up to this time these plans have been fairly undefined. The Covid-19 epidemic has changed the face of the country, both socially and economically. These changes have changed the playing field as the Library considers expansion. I would like the Library Board to establish a committee to investigate how the Library might expand its service to the community in the current environment. We will also need the committee to set up a line of communication with the City Council by reporting their intentions to start investigating this question at the July 7 City Council meeting.

FISCAL IMPACT:

The creation of a committee will have no fiscal impact.

PROPOSED MOTION:

I propose that the Library Board appoint the following people to a Capitol Projects committee. _____, _____, _____,...

ALTERNATE MOTION:

ATTACHMENTS:

1. Square footage per capita of Utah Libraries

Location	System Totals	711 Area in Square Feet of outlet	Library	Legal Service Area	Square Footage Per Capita
Utah County/Mapleton Library (Repository)		2,745	UTAH COUNTY BOOKMOBILE LIBR,	66,907	0.041027097
Sanpete County/Fairview Library		902	SANPETE COUNTY BOOKMOBILE LI	14,118	0.063890069
Saratoga Springs Public Library		2,940	SARATOGA SPRINGS PUBLIC LIBRA	29,608	0.099297487
Eagle Mountain City Library		4,872	EAGLE MOUNTAIN PUBLIC LIBRAR'	32,204	0.151285555
Highland City Library		4,000	HIGHLAND CITY LIBRARY	18,957	0.211003851
Lehi City Public Library		18,676	LEHI CITY PUBLIC LIBRARY	62,712	0.297805843
Spanish Fork Public Library		12,000	SPANISH FORK PUBLIC LIBRARY	39,443	0.304236493
Santaquin City Library		3,548	SANTAQUIN CITY LIBRARY	11,652	0.304497082
	Davis County Total	107,473		347,637	0.309152938
Pleasant Grove Library		13,686	PLEASANT GROVE PUBLIC LIBRARY	38,845	0.352323336
Smithfield Public Library		4,066	SMITHFIELD LIBRARY	11,374	0.357481976
Tremonton City Library		3,187	TREMONTON CITY LIBRARY	8,626	0.36946441
Payson City Library		7,544	PAYSON CITY LIBRARY	19,892	0.379247939
Murray Public Library		19,000	MURRAY PUBLIC LIBRARY	49,295	0.385434628
	Duchesne County Total	8,127		20,026	0.405822431
	Salt Lake County Totals	376,137		885,810	0.42462492
Wayne County/Bicknell Library		1,180	WAYNE COUNTY BOOKMOBILE LIB	2,719	0.433983082
	Summit County Totals	14,785		32,728	0.45175385
Logan Library		23,556	LOGAN LIBRARY	51,115	0.460843197
Salem City Library		4,150	SALEM CITY LIBRARY	8,210	0.505481121
Richfield Public Library		4,250	RICHFIELD PUBLIC LIBRARY	7,750	0.548387097
Tooele City Public Library		19,800	TOOELE CITY PUBLIC LIBRARY	34,628	0.571791614
	Washington County Totals	97,940		165,662	0.591203776
Iron County Bookmobile Repository Library		10,000	IRON COUNTY BOOKMOBILE LIBRA'	16,157	0.618926781
Salina Public Library		2,700	SALINA PUBLIC LIBRARY	4,337	0.62255015
Brigham City Carnegie Library		12,000	BRIGHAM CITY LIBRARY	19,182	0.625586487
Orem Public Library		63,000	OREM PUBLIC LIBRARY	97,839	0.643915003
Gunnison Public Library		1,215	GUNNISON CIVIC LIBRARY	1,813	0.670159956
Nephi Public Library		4,000	NEPHI PUBLIC LIBRARY	5,952	0.672043011
Hyrum Library		13,000	HYRUM LIBRARY	18,873	0.688814709
Wasatch County Library		25,000	WASATCH COUNTY LIBRARY	32,106	0.778670653
	Weber County Totals	205,564		251,769	0.816478597
Provo City Library		99,000	PROVO CITY LIBRARY	117,335	0.843738015
Helper City Library		1,781	HELPER CITY LIBRARY	2,091	0.851745576
Morgan County Library		10,627	MORGAN COUNTY LIBRARY	11,873	0.895056009
Uintah County Library		32,000	UINTAH COUNTY LIBRARY	35,150	0.910384068
Cedar City Public Library		29,000	CEDAR CITY PUBLIC LIBRARY	31,806	0.911777652
Grantsville City Library		10,500	GRANTSVILLE CITY LIBRARY	11,000	0.954545455
Mendon Library		1,400	MENDON LIBRARY	1,401	0.999286224
Richmond Public Library		2,700	RICHMOND PUBLIC LIBRARY	2,665	1.013133208
	San Juan County Totals	15,728		15,356	1.024225059
North Logan City Library		11,200	NORTH LOGAN CITY LIBRARY	10,646	1.052038324
Garland Public Library		2,729	GARLAND PUBLIC LIBRARY	2,528	1.079509494
Ephraim Public Library		8,150	EPHRAIM PUBLIC LIBRARY	7,146	1.140498181
Beaver City Library		4,208	BEAVER PUBLIC LIBRARY	3,654	1.151614669
Mt. Pleasant Public Library		4,001	MT. PLEASANT PUBLIC LIBRARY	3,418	1.170567583
Rich County Bookmobile Repository Library		2,829	RICH COUNTY BOOKMOBILE LIBRA	2,391	1.183186951
Price City Library		10,320	PRICE CITY LIBRARY	8,263	1.248941063
Manti City Public Library		4,548	MANTI CITY LIBRARY	3,540	1.284745763
American Fork City Library		38,200	AMERICAN FORK CITY LIBRARY	29,527	1.293731161
Monroe Public Library		3,230	MONROE PUBLIC LIBRARY	2,326	1.388650043
Springville Public Library		48,000	SPRINGVILLE PUBLIC LIBRARY	33,294	1.441701207

President Millard Fillmore Library	5,814	PRESIDENT MILLARD FILLMORE LIE	4,031	1.442322004
Grand County Total	14,283		9,674	1.476431673
Kanab City Library	7,000	KANAB CITY LIBRARY	4,687	1.493492639
Salt Lake City Totals	337,238		200,544	1.681616004
Minersville Public Library	1,878	MINERSVILLE PUBLIC LIBRARY	1,084	1.732472325
Newton Town Library	1,500	NEWTON TOWN LIBRARY	811	1.849568434
Parowan Public Library	6,000	PAROWAN PUBLIC LIBRARY	3,038	1.974983542
Milford Public Library	4,000	MILFORD PUBLIC LIBRARY	1,648	2.427184466
Emery County Total	25,072		10,077	2.488042076
Delta City Library	9,272	DELTA CITY LIBRARY	3,546	2.614777214
Lewiston Public Library	5,532	LEWISTON PUBLIC LIBRARY	1,809	3.058043118
Garden City Library	2,526	GARDEN CITY LIBRARY	596	4.238255034
Panguitch Public Library	8,000	PANGUITCH CITY LIBRARY	1,688	4.739336493
Park City Library	54,000	PARK CITY LIBRARY	8,378	6.445452375
		Average using entity system totals		1.116033913
		Max using entity system totals		6.445452375
		Minimum using entity system totals		0.041027097