

AMERICAN FORK RIVER DEBRIS BASIN
ADMINISTRATIVE BOARD MEETING AGENDA
THURSDAY, JULY 11, 2019

NOTICE is hereby given that the American Fork River Debris Basin Administrative Board will meet in a regular session on Thursday, July 11, 2019 in the Highland City Conference Room, 5400 Civic Center Drive, Suite 100, Highland, Utah commencing at 11:30 a.m. The agenda shall be as follows:

ACTION ITEMS

- 1) ACTION: Approval of meeting minutes of the April 11, 2019 American Fork River Debris Basin Administrative Board meeting.
- 2) Review and action to approve the bills as presented for payment.
 - a) JoAnn Scott – Lunch for Board meeting and work session.
 - b) Ernie John – Home Depot expenditures for the debris basin.

DISCUSSION ITEMS:

- 3) Discussion on the repair and/or redesign and fabrication of the grate at the basin.

OTHER ITEMS:

ADJOURMENT:

NEXT MEETING: October 10, 2019

The undersigned does hereby certify that the above agenda notice was posted in three public places within Highland City, The City of Cedar Hills, and American Fork City limits on this 5th day of July, 2019. These public places being bulletin boards located inside the aforementioned City offices. On this 5th day of July, 2019 the above agenda notice was posted on the Highland City website at www.highlandcity.org.

JoAnn Scott, Secretary/Treasurer

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**AMERICAN FORK RIVER DEBRIS BASIN
ADMINISTRATIVE BOARD MEETING MINUTES
THURSDAY, APRIL 11, 2019**

The American Fork River Debris Basin Administrative Board met in a regular session on Thursday, April 11, 2019 in the Highland City Conference Room, 5400 Civic Center Drive, Suite 100, Highland, Utah commencing at 11:30 a.m.

Present: Scott Sensanbaugher, American Fork City
Todd Trane, Highland City
Jeff Maag, City of Cedar Hills
JoAnn Scott, Highland City
Ernie John, Basin Operator

Scott Sensanbaugher welcomed all present and called the meeting to order at 11:52 a.m.

ACTION ITEMS

1. Approval of the minutes from January 24, 2019.

MOTION: Jeff Maag moved to approve the January 24, 2019 minutes. Seconded by Todd Trane. Voting was as follows:

Yes	-	Scott Sensanbaugher
		Todd Trane
		Jeff Maag

Motion passes

2. Approval of the minutes from March 21, 2019 Work Session Board Meeting.

MOTION: Todd Trane moved to approve the March 21, 2019 minutes. Seconded by Jeff Maag. Voting was as follows:

Yes	-	Scott Sensanbaugher
		Todd Trane
		Jeff Maag

Motion passes

3. Approval of invoices for payment.

- a) JoAnn Scott – 3.21.19 Costa Vida lunch receipt totaling \$49.88.
b) JoAnn Scott – 4.11.19 Costa Vida lunch receipt totaling \$43.07.

MOTION: Todd Trane moved to approve the payment of invoices as presented. Seconded by Jeff Maag. Voting was as follows:

Yes	-	Scott Sensanbaugher
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Todd Trane
Jeff Maag

Motion passes

4. Review and action to amend the By-Laws of the American Fork River Debris Basin Board.

Changes to the by-laws were made are requested at the work session in March. Jeff Maag stated that there is a typographical error in Article VI, section 4 where it states: The carried fund balance from year to year shall not exceed (\$75,000) fifty-thousand dollars. The verbiage should read seventy-five thousand dollars.

Todd noted that in Article VI, Section 5: Gifts, there is a reference to the ‘Governing Board’. It was determined that it should be changed to read The Board may accept any contribution, gift, bequest or device for any benefit of the debris basin.

Jeff stated that Article III, Section 7: The verbiage also says ‘Governing Board’ and should only say ‘Board’.

Todd found in Article IV, Section 3, another ‘Governing Board’ to change to ‘Board’.

MOTION: Jeff Maag motioned to approve the amendment to the By-Laws of 4.11.2019 with the corrections as noted above. Seconded by Todd Trane. Voting was as follows:

Yes - Scott Sensanbaugher
Todd Trane
Jeff Maag

Motion passes

5. Review and action to appoint Ernie John as the operator of the debris basin under the direction of the Board.

Jeff stated that under the new by-laws, they state that there are sub committees and officers. Todd thought that Ernie’s duties could be termed a sub-committee that governs the operations of the basin under the direction of the board. Committee members are not officers or board members. The operations sub-committee would consist of Ernie John and Chris Ream and would be working under the direction of the board. Todd asked that it be part of the motion to create the sub-committee and appoint Ernie as the operator with Chris Ream as a member of that committee.

MOTION: Todd Trane moved to create a sub-committee for the operations of the debris basin with Ernie John as the operator and Chris Ream as the assistant operator. Seconded by Scott Sensanbaugher. Voting was as follows:

Yes - Scott Sensanbaugher

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Todd Trane
Jeff Maag

Motion passes

Jeff asked for discussion on the motion. He wished to clarify that the operator of the basin would manage the gates relative to the flows of the water into and out of the basin. Todd states that his duties would extend beyond just managing the inflow and outflow of the basin to include any security issues, vegetation concerns, etc.

Jeff wondered if the responsibility of the dam maintenance should also fall to Ernie. Ernie stated that in the past, he has presented concerns to the board about issues related to the basin, dam, access, etc. and relied on the board to make the decision as to how they wanted to proceed with repairs. Jeff didn't want to add more to Ernie's duties.

The question of compensation financially to Ernie was brought up. Ernie stated that American Fork and Highland both contribute to his salary now. Cedar Hills is the only one that did not. Scott asked if the debris basin board should be contributing to his salary. Todd asked if some of his working in the basin was done in harmony with what he is doing at the weir. Ernie states that he generally adjusts the weir and then the basin to control the flows.

Jeff stated that years ago there was a proposal that the debris basin be used as an aquifer recharge. Ernie's managing the water flow would fall outside the paid duties that he performs now.

Scott stated that there should then be in the motion that the work that Ernie does in incidental to work that he is already doing which is paid by those cities that are participating in funding his wages.

Voting on the motion as stated above was as follows:

Yes -

Scott Sensanbaugher
Todd Trane
Jeff Maag

Motion passes

DISCUSSION ITEMS:

6. Interlocal Agreement revisions and update.

The Interlocal Agreement was signed in 2013-2014. Scott suggested that the board look at it and see where there may be verbiage that needed to be updated. It was noted that in the Interlocal Agreement, it states that representation on this board was to be the Public Works Directors from each City. It may be that this should be that person that the individual cities appoint in their best interest.

The Agreement also fluctuates between 'Board', 'Administrative Board', and 'Governing Board'.

Todd felt that while it is possible to amend the Interlocal Agreement, it is a minor change based on the verbiage in the By-laws that state that each City's representation be the Public Works Director or their qualified alternate.

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131 After some discussion, it was determined that there would not be any changes recommended to the
132 Interlocal Agreement at this time.

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134 **OTHER ITEMS:**

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136 Todd asked what had been done in the past when potential flooding concerns were an issue. Ernie stated
137 that he could contact the board representatives and that they would then send staff to help him.

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139 Todd and Scott committed to sending staff to help at the basin and the weir as needed by Ernie.

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141 Ernie is concerned about some 4-foot log sections that were cut by the forest service and left in the river
142 channel. The forest service is responsible to remove these logs. Ernie asked that the American Fork City
143 track hoe be parked in the Highland City pressurized irrigation pond area for use during the runoff. Scott
144 stated that he will work with his staff to have it available.

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146 Ernie also stated that depending on the runoff, the debris basin may need to be cleaned in the coming year
147 as there is the potential of getting a lot of material washed into the debris basin.

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149 **ADJOURNMENT**

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151 This meeting was adjourned at 12:50pm on a motion by Jeff Maag and seconded by Todd Trane.
152 Voting was unanimously approved.

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156 JoAnn Scott, Highland
157 Community Development/Public Works



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885 W GRASSLAND DRIVE, AMERICAN FORK
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4417 00064 21226 05/22/19 03:08 PM
SELF CHECK OUT

051643545298 54529 <A>
HD WIRE RING -3666 LBS
4@9.97 39.88

SUBTOTAL 39.88
SALES TAX 2.89
TOTAL \$42.77

XXXXXXXXXXXX0820 DEBIT USD\$ 42.77

AUTH CODE 470571
AID A0000000980840 US DEBIT



4417 64 21226 05/22/2019 3577

RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A 1	90	08/20/2019

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older to enter. See complete rules on
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