

Library Board Meeting Agenda

August 23, 2018

Highland City, West Conference Room
5400 West Civic Center Drive, Highland UT 84003

7:00 pm – Call to Order: Roger Dixon, Board Chair

1. Public Comment:

2. Consent Agenda:

- a. Approval of minutes from August 9, 2018 postponed until September meeting
- b. Approval of Board Member Job Description – Roger Dixon

3. Reports:

- a. Director's Report – Erin Wellman
 - i. New Director Search
 - ii. 10 year anniversary plans
- b. Board Members' Reports
 - i. Outreach Activities – Claudia Stillman
 - ii. Friends of the Library – Wayne Tanaka

4. Action/Policy Items:

- a. Review new bylaws – Roger Dixon
- b. Review Library board nomination process – Roger Dixon

5. Discussion Items: (No action will be taken)

- a. Agenda for the joint meeting with the City Council – Roger Dixon
- b. LPH Library Teen Board – Claudia Stillman
- c. How the board can help grow the Friends membership – Wayne Tanaka

6. Future Agenda Items:

- a. Inter-Library Loan Fees – Kim B

7. Future Meetings:

- a. September 27

8. Adjournment:

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION

Members of the Library Board may participate electronically via telephone, Skype, or other electronic means during this meeting.

CERTIFICATE OF POSTING

I, Cindy Quick, the duly appointed City Recorder certify that the foregoing agenda was posted in three public places within Highland City limits. The agenda was also posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>) and on Highland City's website (www.highlandcity.org).

Please note the order of agenda items are subject to change in order to accommodate the needs of the Library Board, staff and public.

Posted and dated this 22nd day of August, 2018

Cindy Quick, CMC
City Recorder