

**AMERICAN FORK RIVER DEBRIS BASIN
ADMINISTRATIVE BOARD MEETING MINUTES
THURSDAY, JANUARY 2, 2020
*Approved January 23, 2020***

The American Fork River Debris Basin Administrative Board met in a regular session on Thursday, January 2, 2020 in the Highland City Conference Room, 5400 Civic Center Drive, Suite 100, Highland, Utah commencing at 11:59 am.

Present: Scott Sensenbaugher, American Fork City
 Todd Trane, Highland City
 Jeff Maag, City of Cedar Hills
 JoAnn Scott, Highland City
 Ernie John, Basin Operator

Scott Sensenbaugher welcomed all present and called the meeting to order at 11:59 p.m.

ACTION ITEMS

1. Action to appoint a Chairman and Vice Chairman of this Board for the 2020 calendar year.

MOTION: Jeff Magg moved to appoint Todd Trane of Highland City as Chairman of the Board for the 2020 year. Seconded by Scott Sensenbaugher. Voting was as follows:

Yes	-	Jeff Maag
		Scott Sensenbaugher
		Todd Trane

Motion passes

MOTION: Todd Trane moved to appoint Jeff Magg of Cedar Hills as Vice Chairman of the Board for the 2020 year. Seconded by Scott Sensenbaugher. Voting was as follows:

Yes	-	Jeff Maag
		Scott Sensenbaugher
		Todd Trane

Motion passes

2. Action to appoint a Secretary/Treasurer of this Board for the 2020 calendar year.

MOTION: Jeff moved to appoint JoAnn Scott as the Secretary/Treasurer for the 2020 year. Seconded by Todd Trane. Voting was as follows:

Yes	-	Jeff Maag
		Scott Sensenbaugher
		Todd Trane

Motion passes

3. Approval of the minutes from November 7, 2019.

MOTION: Scott Sensanbaugher moved to approve the November 7, 2019 minutes. Seconded by

Jeff Maag. Voting was as follows:

Yes - Scott Sensanbaugher
Todd Trane
Jeff Maag

Motion passes

4. Approval of invoices for payment.

- a. JoAnn Scott – 1.2.2020 Costa Vida lunch receipt totaling \$44.70.
- b. American Fork Irrigation Co. – Reimbursement of labor costs associated with managing the basin during the summer of 2019.

Ernie John stated that the invoice presented on behalf of the American Fork Irrigation Company represented time that its employees spent at the debris basin during the spring and summer of 2019. Employees pulled material from the basin and used dump trucks to remove the material.

MOTION: Scott Sensanbaugher moved to approve the bills as presented. Seconded by Jeff Maag.

Voting was as follows:

Yes - Scott Sensanbaugher
Todd Trane
Jeff Maag

Motion passes

DISCUSSION ITEMS:

5. Discussion on the proposed budget for the upcoming fiscal year.

Board members discussed the budgetary needs of the basin for the next three years and the financial requirement needed from each of the participating cities.

One item that needs to be anticipated in the current budget year is the design services of John Schiess. We do not have a proposed design cost. Todd anticipates it will be between \$5,000 and \$10,000. The construction of the outlet structure would be done in the fall of 2021. Ernie asked if John would be able to give a new elevation for the floor of the basin and river and if there would be material that Kilgore could remove. The last time the basin was cleaned, S & L did the work. Kilgore would like to remove the rock and gravel in excess of the base elevations. Kilgore would not charge to remove the material.

Going forward, design would come from the FY20 budget, manufacturing of the outlet structure paid from the FY21 budget and then the construction of reconfigured outlet in FY22. Construction funding will be evaluated in January 2021 and additional budget if required would be proposed for the FY2022 year.

Ernie stated that there needs to be a funding source established for the manufacturing of the outlet structure prior to construction. It is proposed that each city contribute \$4,000 in the FY21 that would be allocated to account #301100 Machinery and Equipment for a total of \$12,000 to be used for this work.

Depending on the costs of design, monies could be moved between the accounts to pay for these services if they should exceed the amount in this year's budget (FY20) of \$3,500.00.

Todd stated that he would contact John and see if he could give an estimate for the design work. At a future meeting, a budget adjustment could be made for these costs.

JoAnn will contact Charl and ask that he make changes to the proposed budget reflecting an increase of \$12,000 for Machinery and Equipment. The revenue will be gained by assessing each city \$4,000.00.

OTHER ITEMS:

Ernie stated that he would like to hold the water back to the mid-point at the 6-foot level for recharge. He would like to have this added or looked at with Johns design of the outlet structure. This would make his job easier and less time consuming as he controls the flows through the basin.

Jeff stated that he would have his crews start hauling the wood off that was pulled out of the basin. He also stated that the new roadway is getting a washboard surface. The road has been more heavily used by passenger vehicles doing construction on the American Fork City water tanks. Todd stated that they could possibly grade it in the spring.

ADJOURNMENT

This meeting was adjourned at 12:40 pm on a motion by Scott Sensenbauer and seconded by Jeff Maag. Voting was unanimously approved.

NEXT MEETING: January 23, 2020


JoAnn Scott, Highland
Community Development/Public Works