

LONE PEAK PUBLIC SAFETY DISTRICT
BOARD MEETING MINUTES

February 12, 2020
7:00 a.m.
Highland City Offices

Board Members in Attendance – Rod Mann, Troy Stout, Brittney Bills, Jason Thelin

Others in attendance – Steve Rowley, Nathaniel Corry, Reed Thompson, Brian Gwilliam, Shane Sorensen, Nathan Crane, Chris Evans, Laurie Adams

Opening Prayer – Rod Mann

Introduction of two new board members – Brittney Bills (Highland) and Jason Thelin (Alpine)

Unscheduled Public Appearances - None

1. Audit Presentation for 2019-2020 – Steve Rowley presented the 2019-2020 Audit. He went over the basic financial statements, government requirements, testing and the responsibility of the Board. There was one finding which was a state compliance deficiency where the minutes did not reflect who voted when moving into an executive session. Discussion ensued. Mayor Mann thanked Mr. Rowley for his presentation.
2. Lone Peak Public Safety District Overview – Shane Sorensen went over the basic operations of the district. Municipal and outlying boundaries were shown. We give mutual aid to surrounding communities when needed. Briefly went over the interlocal agreement that needs adopting to govern the board. He discussed the executive committee and their responsibilities. District does not own their buildings. The District pays rent for these and pays for repairs & maintenance under \$500. Shane went over the calendaring for adopting the budget this year.
3. Lone Peak Funding Overview – Nathan Crane went over the how the district is funded. He briefly went over what administration department covers which is Payroll, AP, pays for Dispatch, office expenses, finance overview etc. He discussed how each city is assessed. Police and Administration are solely based on population. Fire is broken up by 10% base rate, 50% population, 50% ERU's. Miscellaneous revenue from various sources such as Alpine School District, Ambulance Runs reduce the amount assessed to the Cities. Discussion ensued regarding how the population and ERU's are determined.
4. Department Overviews - Chief Gwilliam went over how the Police Department runs – Staffing, Budget, Scheduling. Their staff focuses on Patrol and Investigation; they run the NOVA program in schools and have a dedicated School Resource Officer at Lone Peak High School and part time at the Junior Highs. One officer attends SWAT training. Motorcycles are used, the Canine officer trains with other local agencies. Chief Gwilliam went over VIRTRA, a virtual training facility in Provo. The Ride Along program was discussed and encouraged to the Board. Discussion ensued.

Chief Thompson went over how the Fire Department runs – He stated their mission and purpose which is Provide safe, efficient & effective Core services for fire suppression, emergency medical, hazardous materials and technical rescues, fire investigations, prevention and community outreach. He went over staffing and how their schedule works at each station in Highland and Alpine. The equipment for each City was discussed. He broke out vehicles that are staffed and unstaffed that are used when an event happens. The Chief went over the 2019 call volume, which includes the canyon and aid given to other agencies besides the daily calls for Alpine and Highland cities. Discussion ensued.

5. Adopt Resolution 2020-1 – Chief Gwilliam is requesting to lease 4 vehicles through Zion’s bank. The interest rate they have given is 2.7% for a 5-year lease. Troy Stout made the **motion** to adopt resolution 2020-1 accepting the lease proposal from Zion’s Bank and Lone Peak for the lease of 4 police vehicles. Jason Thelin seconded the motion and the voting by roll call was unanimous. Rod Mann, Troy Stout, Brittney Bills, Jason Thelen all voted yes.

6. Final Approval for Changes to LPPSD Interlocal Agreement – Nathan Crane reminded the Board that they need to adopt a new resolution to govern the Board. The biggest change that needs to be resolved is the change in Board composition. Discussion ensued about the way each city is assessed. That needs addressing. Rod Mann made a proposal that they adopt the agreement as is except for item #5. Discussion ensued. New Board members were reluctant to adopt a change until they’ve had time to study the changes. Jason Thelen made the **motion** to push this discussion to our next meeting for changes to PSD’s interlocal agreement, specifically option #5. Troy Stout seconded the motion. The voting was unanimous.

7. Proposed Fire Department Vacation Bank Changes – Chief Thompson explained how a full time fire employee shift works, he stated that the annual hours for them are 2,912 hours per year vs a normal work week of 2080 hours. He proposed that they be allowed to carry more hours in their bank based on years of service. He stated that when an employee takes a personal day of sick or vacation they are charged 24 hours. The Chief ask for the following change:
 - Employees with 0-5 years of service accrue 120 - Bank of 240
 - Employees with 5-10 years of service accrue 180 - Bank of 288
 - Employees with 10+ years of service accrue 240 - Bank of 336Discussion ensued about possible inequality. Some Board members discussed the option of paying out vacation along the way. Discussion ensued regarding overall liability to the district. A **motion** was made by Jason Thelen to approve the change to Fire Department policy as proposed by Chief Thompson. Troy Stout seconded the motion. The motion passed by roll call vote. Rod Mann, Troy Stout, Brittney Bills, Jason Thelen all voting yes.

Adjourned 8:45 a.m.