

Library Board Meeting Minutes

February 22, 2018

7:00 pm

Highland City Council Rm.

Approved March 29, 2018

In attendance: Janae Wahnschaffe, Tiffany Whiting, Cindy Jonsson, Ed Dennis, Nancy Passaretti, Lisa Bullington, Claudia Stillman, Wayne Tanaka, Scott Smith (still on the Library Board hasn't been replaced yet)

Absent: Roger Dixon

Call to order: Tiffany Whiting – secretary 7:10 pm

Public comment- Positive comments about the open house with Brandon Mull. Janae has encouraged people to email the mayor and council members of their positive comments. Library Staff stopped counting those in attendance at 425. So, there is no actual count of people in attendance.

Introduced Claudia Stillman possibly to replace Scott Smith on the board. She has been instrumental in getting library built originally

Wayne Tanaka regular user of library very much an advocate offered help possibly on the Friends of the Library.

Ed Dennis moves to approve minutes from January Scott Smith seconds all approve.

Janae 501C3 status. Asked Ed about taxes. Ed will help but needs to get paperwork from Sue Carey for 2016. Ed will call Sue and track everything down.

Reports: Open house was a success!

Crowd control there were a few issues but overall Brandon Mull was complimentary about how everything was handled. Good advertising and exposure at the schools. Janae will make a write up about the open house with Brandon Mull.

Janae has a contact for him. Possibly get Brandon Sanderson sometime in 2018. Would expect a bigger crowd than with Brandon Mull.

Directors Report: Janae has been asked to send the report to City council every month. See report in packet. After opening new children's room- story time attendance has increased. Janae expects it to keep going.

Scott Smith suggested to bring Brandon Sanderson to celebrate reaching NUCLC. Number required changes based on population of Highland. If all goes well Janae thinks we could reach this goal by mid-summer. Board wants the city to see connection between expansion and reaching NUCLC goal.

There is a need to discourage adults from sitting in the children's chairs

Budget report: See Page in packet

Nancy asked about Carol being full time employee. Nathan Crane told Janae to work that out with in the library budgets. Jane wants \$20,000 more in the budget.

Questions of "rent" paid to city. Originally set up to absorb the surplus. which is long gone.

Ed will ask for extra money. \$20,000 to make Carol full time employee and keep Janae's' sanity.

Janae asked for \$5000 grant for literacy kits. May be less money because of Pres. Trump cutting library funds.

Carol and Janae are going to PLA conference in March so the need to reschedule March Board Meeting was discussed. Changing to March 29th.

City Budget open house- May 3rd. Ideas for library participation.

- Talk about things we have done
- About NUCLC
- About strategic plan

Maybe have corporate foundations there to ask for donations with the Friends of the Library helping- talk with Blythe.

Fling- Janae would like to do a float for the Fling parade. Maybe the Friends of the Library could take this on. Tiffany Suggested staff walk instead and hand out flyers, candy etc.

Lots of High School kids plan and do events at library.

Janae and Mayor Mann conversation discussed about " shared space" the new expansion- city needs to be involved. Discrepancy about the Writers group and their monthly meeting. But city is pushing back.

City wants to kick them out because Mayor has 50-100 people coming and the Writers group has the room.

Ed will talk to Nathan to see about scheduling this. Mayor should not be able to trump pre-scheduled events.

Offer Mar 22nd we won't be having board meeting that night.

Name for board member can't be submitted to Mayor before he has job description. See job description paper in the packet.

Tiffany Whiting motions to approve job description Lisa Bullington seconds all approve.

Janae will send job description to the mayor then submit Claudia Stillman. Nancy has organized all the financial papers in binder and opening a Go Fund Me acct. Also Grants and applications

When we go in any store ask for Corporate giving application forms follow up with Blythe can Friends do some of this?

Would Wayne Tananka be willing to help Blythe? Tiffany Will follow up with Blythe and Roger. Scott moves to adjourn meeting Ed seconds.