

**LONE PEAK PUBLIC SAFETY DISTRICT
BOARD MEETING
MINUTES**

**WEDNESDAY, JUNE 10, 2020
8:00 A.M.**

Board Members in Attendance – Rod Mann, Jason Thelin, Kurt Ostler, Troy Stout

Others in Attendance – Brittney Bills – Chair, Reed Thompson, Brian Gwilliam, Shane Sorenson, Nathan Crane, Lon Lott

Brittney opened the meeting to anyone participating to make comments. There were none.

1. Adopt Final Budgets for 2020-2021 – Nathan reminded the board that they were presented the preliminary budgets at the last meeting which they approved. Nathan stated that the budget they have before them is unchanged from last meeting and does not include a merit increase for any employee. This was because of the pandemic and uncertainty of revenues that the cities will be receiving. However, with this final budget Nathan and Shane are suggesting that they consider a 2% merit to be given in October if all goes well with revenues. The total increase to the district would be about \$56,245 of which \$24,000 would be Alpines increase and \$32,245 for Highland. Highland City council did suggest hiring a third party company to do a salary study. This would require opening the budget in October to make that adjustment.

Nathan turned the time to Police. The Board asked, with the current climate in today's world and the negative exposure that police are getting nationwide they wondered if waiting until October to award the merits to employees would be detrimental in recruitment and retainage of employees. Chief Gwilliam appreciated the question and went on to say that they were proud of the great strides they made last fiscal year to give the police employees a 401K package. He is concerned that other agencies are moving forward with their merits. He believes that in the next 5 years we will see a different type of police officer. Perhaps not as high of caliber that we have right now. Discussion ensued about making the merit retroactive if their evaluation was due between July and October. Chief Gwilliam is supportive of waiting until October if it will be retroactive. Discussion ensued regarding sales taxes and revenues. Question was asked what reasons an employee gives when leaving the District. Chief Gwilliam stated that many times it is the lack of action. Discussion ensued.

Nathan turned the time to Chief Thompson to discuss his proposal for replacing the 2007 Dodge Ambulance. The attached memo explains that there will be between \$119,000-\$140,000 excess ambulance revenue, monies left in Holiday pay and medical and retirement excess funds and the sale of the 2007 ambulance that should cover the cost of a new ambulance if the board will approve carrying these fund to next fiscal year. Discussion ensued regarding ambulance fees, Covid costs and supplies. Mayor Mann asked if in 2021-2022 would the Dry Creek reservoir impact our costs and revenues. Chief Thompson stated that the contract would show Lehi as the main response entity but Chief Thompson feels that they will be used there as well especially with the water rescue equipment we already have. Chief Thompson clarified that the purchase of the ambulance would not increase the budget proposed for 20-21 it would just be carryover revenue from 2019-2020 to be used in 2020-2021. Discussion ensued. Brittney Bills –

Chair ask Chief Thompson to address staffing. Chief Thompson discussed that they depend heavily on part time staffing and were grateful that these employees full time jobs allowed them to continue working during the COVID shut down. He would have liked to have enough budget to give these employees a \$1.00 raise but will monitor that in the coming months to see if they lose part time employees to other agencies because of wages. Discussion ensued about why employees leave and why they stay. Chief Thompson wanted to clarify the amount in the lease line item was correct. Staff will verify.

Brittney opened the meeting to the public for comment. There were no comments. Brittney called for a motion - Troy Stout made the motion to approve the Lone Peak PSD FY 2020-2021 budgets as presented for Police, Fire and Administration. With that a caveat of a 2% merit increase for both fire and police which will be reviewed in October. If approved it will be retroactive back to July, 2020. The review will make sure that revenues and other factors will support that increase. Also that the purchase of a new Ambulance for Fire be included in next fiscal year using the leftover monies from FY 2019-2020. Rod Mann seconded the motion and the voting by roll was as follows. Troy Stout, Rod Mann, Kurt Ostler and Jason Thelin voted yes. The motion passed.

2. Open FY 2019-2020 Budget to make necessary adjustments - The fire adjustments have been explained in the previous item in regards to the ambulance. Chief Thompson stated that there has been about \$35,000 spent on COVID expenses that they expect back from federal funds. Chief Gwilliam referred to his memo in the packet regarding the upgrades to the Police Station. He is asking the \$89,999 be moved from savings to equipment to cover that remodel. Chief Thompson would also like the \$154,000 in wildland revenue be made available to use for capital purchases in 2020-2021. Brittney opened the meeting to the public for comment. No comment was made. Rod Mann made the **motion** to approve the changes to the 2019-2020 budget as proposed. These include rolling over on the fire side wildland excess revenue to capital accounts in 2020-2021, unexpected revenue from ambulance service calls, holiday pay, etc to pay for the purchase of a new ambulance in 2020-2021. On the police side authorizing up to \$89,999 to be taken from savings to pay for the remodel of the Police Station lobby. Motion was seconded by Jason Thelin. Voting by roll call was as follows. Troy Stout, Rod Mann, Kurt Ostler and Jason Thelin voting yes. The motion passed.
3. Resolution 2020-2 Employer certifies that it has taken formal action to provide that the contributions on behalf of its covered employees in the URS Tier 2 System, although designated as employee contributions, will be paid by the employer in lieu of employee contributions. Nathan explained these funds are in the proposed budget but needs a formal resolution. Rod Mann made the **motion** to adopt Resolution 2020-2 as stated on the agenda to cover the employee costs of the Tier 2 retirement account. Troy seconded the motion and the voting was unanimous by roll call vote, Troy Stout, Rod Mann, Kurt Ostler and Jason Thelin voting yes.
4. Approval of Minutes – 5/13/20 Mayor Stout made the **motion** to approve the meeting minutes for May 13, 2020. Mayor Mann seconded the motion and the voting was unanimous.

Meeting adjourned at 9:15 a.m.