



HIGHLAND CITY

# HIGHLAND CITY COUNCIL AGENDA

Tuesday, May 19, 2020

Highland City Council Chambers, 5400 W Civic Center Drive, Highland, Utah 84003

This meeting was broadcast virtually via YouTube live at <http://bit.ly/HC-youtube>.

## 7:00 PM REGULAR SESSION (CITY COUNCIL CHAMBERS)

Call to Order – Mayor Rod Mann

Invocation – Council Member Timothy A. Ball

Pledge of Allegiance – Council Member Kim Rodela

### 1. UNSCHEDULED PUBLIC APPEARANCES

Time has been set aside for the public to express their ideas, concerns, and comments. (Please limit comments to three minutes per person. Please state your name and address.)

### 2. PRESENTATIONS

a. **JOINT MUNICIPAL/PRIVATE OWNED RECREATION CENTER** – *Tony Johns Dave Card and Tony Johns with Community Development Partners, LLC presented a plan to construct a community recreation center which would include an indoor soccer field, basketball courts, dance/exercise rooms, ropes course and other amenities. They also offer an online fitness app which is available through a subscription. This item may be brought back to Council for more discussion regarding a potential partnership between the City and Community Development Partner.*

### CONSENT ITEMS (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. **ACTION: Approve and Authorize the Mayor to sign a contract with Holbrook Asphalt Company for Construction of the 2020 Road and Trail Preservation Project not to exceed \$361,557.24 Administrative - PASSED 5:0**

The City Council will consider a request to approve a bid with Holbrook Asphalt Company to proceed with the construction of the 2020 road and trail preservation projects, and authorize the Mayor or City Administrator and City Recorder to execute the necessary contract documents for the project. The Council will take appropriate action.

*Next step: Staff will work with Holbrook Asphalt Company for construction of the 2020 Road and Trail Preservation Project.*

b. **ACTION: Approve and Authorize the Mayor to sign a contract with M&M Asphalt Services for the Crack Seal Work for the 2020 Trail Preservation Project not to exceed \$28,016 Administrative - PASSED 5:0**

The City Council will consider a request to approve a bid with M&M Asphalt Services to proceed with the crack seal work for the 2020 trail preservation project, and authorize the Mayor or City Administrator and City Clerk to execute the necessary contract documents for the project. The Council will take appropriate action.

*Next step: Staff will work with M & M Asphalt Services for the Crack Seal Work for the 2020 Trail Preservation Project.*

**c. ACTION: Approval to Replace the Heater Boiler at City Hall** *Administrative - PASSED 5:0*

The City Council will consider a request to replace the heater boiler at City Hall, and authorize the Mayor or City Administrator and City Clerk to execute the necessary contract for the project. The Council will take appropriate action.

*Next step: Staff will work with Robert's Mechanical to replace the heater boiler at City Hall.*

**d. ORDINANCE: Amending Chapter 3.08 Purchases and Encumbrances** *Legislative - PASSED 5:0*

The City Council will consider a request by Highland City Staff to amend Chapter 3.08 Purchases and Encumbrances related to the process for City purchases and encumbrances. The Council will take appropriate action.

*Next step: The approved amendments to Chapter 3.08 Purchases and Encumbrances related to the process for City purchases and encumbrances will become part of the Highland City Municipal Code.*

**e. ACTION: Ratifying the Mayor's Appointment of Jessica Anderson, Natalie Reed, and Kim Rodela to the Library Board** *Administrative - PASSED 5:0*

The Council will consider the Mayor's request to ratify the appointment of Jessica Anderson, Natalie Reed, and Kim Rodela to the Library Board. The Council will take appropriate action.

*Next step: Jessica Anderson, Natalie Reed and Kim Rodela will continue to serve on the Library Board and attend meetings as directed by the Board Chair.*

**4. PUBLIC HEARING/RESOLUTION: ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2020-2021** *Administrative - PASSED 5:0*

The City Council will hold a public hearing to consider adoption of the 2020-2021 Fiscal Year Tentative and set a date of June 16, 2019 to hold a public hearing on the Final Budget. The Council will take appropriate action.

*Next step: The approved resolution adopting the tentative budget for fiscal year 2020-2021 will become an official record. A public hearing will be held on June 16, 2020 to discuss the final budget. The Council may adopt a resolution to approve the final budget on that date.*

**5. PUBLIC HEARING/ACTION: SBGS RIDGELINE HOLDINGS IS REQUESTING APPROVAL OF A MAJOR AMENDMENT TO FAIRFIELD COVE PD DISTRICT. THE PROPERTY IS APPROXIMATELY 2.85 ACRES AND IS LOCATED AT 10272 N 4800 W** *Legislative - PASSED 4:1*

The City Council will hold a public hearing to consider a request by Garrett Seely representing SBGS Ridgeline Holdings for a major amendment to an approved planned development (PD) district for Fairfield Cove. The Council will take appropriate action.

*Next step: Staff will work with SBGS Ridgeline Holdings through the design and engineering process of Fairfield Cove/Wildrose Plat B and on the fee-in-lieu of park payment*

**6. ACTION: SBGS RIDGELINE HOLDINGS, LLC IS REQUESTING PRELIMINARY PLAT APPROVAL FOR A 7-LOT SUBDIVISION. THE PROPERTY IS APPROXIMATELY 2.85 ACRES AND IS LOCATED AT 10272 N 4800 W Administrative - PASSED 4:1**

The City Council will hold a public meeting to consider a request by Garrett Seely representing SBGS Ridgeline Holdings for preliminary plat approval for a 7-lot subdivision to be known as Wildrose Plat B located at approximately 10272 N 4800 W. The Council will take appropriate action.

*Next step: Staff will work with SBGS Ridgeline Holdings, LLC through the design and engineering process of Fairfield Cove/Wildrose Plat B.*

**7. ACTION: PARK IMPROVEMENTS REQUESTED FOR WILDROSE PARK Administrative - PASSED 5:0**

The City Council will conduct a public meeting and review a request for park improvements in the Wildrose Park. The Council will take appropriate action.

*Next step: The Parks, Trails, and Tree Commission in conjunction with the Wildrose residents and the Fairfield Cove developer will review the proposal for improvements for Wildrose park specifically in regards to the benefits of the park to the residents of Wildrose Plat B. A report of their findings and recommendation on park improvements will be presented to Council at a later date.*

**8. ACTION: APPROVAL OF AN AGREEMENT WITH PAT ROBINSON FOR A SEWER EASEMENT TO FACILITATE THE CONSTRUCTION OF THE 9600 NORTH SEWER PROJECT Administrative - PASSED 5:0**

The Council will consider an agreement with Pat Robinson to facilitate the construction of the 9600 North Sewer Project. The Council will take appropriate action.

*Next step: Staff will work with Pat Robinson to complete the sewer easement agreement.*

**9. PUBLIC HEARING/ORDINANCE: A REQUEST BY HIGHLAND CITY STAFF TO AMEND SECTION 3-4902 AND 3-4903 OF THE DEVELOPMENT CODE RELATING TO P.O. ZONE LAND USE (TA-20-07) Legislative - PASSED 5:0**

The City Council will hold a public hearing to consider a request to amend section 3-4902 and 3-4903 of the Highland City Development Code. The City Council will take appropriate action.

*Next step: The updated approved amendments to Section 3-4902 and 3-4903 relating to P.O. Zone land use will become part of the Highland City Development Code.*

**10. PUBLIC HEARING/ORDINANCE: A REQUEST BY HIGHLAND CITY STAFF TO AMEND MULTIPLE SECTIONS IN THE DEVELOPMENT CODE RELATING TO LARGE ANIMAL SHELTERS (TA-20-10) Legislative - PASSED 5:0**

The City Council will consider a request by Highland City Staff to amend multiple sections of the Highland City Development Code relating to Large Animal Shelters. The City Council will take appropriate action.

*Next step: The approved amendments to multiple sections relating to large animal shelters will become part of the Highland City Development Code.*

**11. PUBLIC HEARING/ORDINANCE: A REQUEST BY HIGHLAND CITY STAFF TO AMEND SECTION 10-102 IN THE DEVELOPMENT CODE RELATING TO DEFINITION OF MAIN DWELLING UNIT. (TA-20-11) Legislative - PASSED 5:0**

The City Council will consider a request by Highland City Staff to amend Section 10-102 of the Highland City Development Code relating to Definition of Main Dwelling. The City Council will take appropriate action.

*Next step: The approved amendments to Section 10-102 relating to the definition of main dwelling unit will become part of the Highland City Development Code.*

**12. ACTION: APPROVAL OF AN AGREEMENT WITH THE UTAH DEPARTMENT OF TRANSPORTATION (UDOT) FOR THE SIGNAL LOCATIONS AND ACCESS MANAGEMENT OF STATE ROUTE 74 (ALPINE HIGHWAY) Administrative - PASSED 5:0**

The Council will consider a request by UDOT to execute a cooperative agreement that defines traffic signal locations and access management of SR-74. The Council will take appropriate action.

*Next step: Staff will work with UDOT to complete the agreement for signal locations and access management of SR74 (Alpine Highway).*

**13. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

**a. Future Meetings**

- May 26, Planning Commission Meeting, 7:00 pm, City Hall
- June 9, City Council Budget Work Session, 7:00 pm, City Hall
- June 2, City Council Meeting, 7:00 pm, City Hall
- June 16, City Council Meeting, 7:00 pm, City Hall
- June 23, Planning Commission Meeting, 7:00 pm, City Hall

**14. CLOSED SESSION**

The Highland City Council may temporarily recess the City Council meeting to convene in a closed session to discuss pending or reasonable imminent litigation, as provided by Utah Code Annotated §52-4-205.

**ADJOURNMENT**

## COUNCIL VOTING REPORT - MAY 19, 2020

		CONSENT ITEM A	CONSENT ITEM B, C, D, E	ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2020-2021	SBGS RIDGELINE HOLDINGS IS REQUESTING APPROVAL OF A MAJOR AMENDMENT TO FAIRFIELD COVE PD DISTRICT	SBGS RIDGELINE HOLDINGS, LLC IS REQUESTING PRELIMINARY PLAT APPROVAL FOR A 7-LOT SUBDIVISION	PARK IMPROVEMENTS REQUESTED FOR WILDROSE PARK
First Name	Last Name	3A	3B, C, D, E	4	5	6	7
Timothy A.	Ball	Yes	Yes	Yes	No	No	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes	Yes	Yes
<b>Total Voters</b>		5	5	5	5	5	5
<b>Pass/Fail</b>		<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>

		APPROVAL OF AN AGREEMENT WITH PAT ROBINSON FOR A SEWER EASEMENT	AMEND SECTION 3-4902 AND 3-4903 IN THE DEVELOPMENT CODE RELATING TO PO ZONE LAND USE (TA-20-07)	AMEND MULTIPLE SECTIONS IN THE DEVELOPMENT CODE RELATING TO LARGE ANIMAL SHELTERS (TA-20-10)	AMEND SECTION 10-102 IN THE DEVELOPMENT CODE RRELATING TO DEFINITION OF MAIN DWELLING UNIT (TA-20-11)	APPROVAL OF AN AGREEMENT WITH UDOT FOR THE SIGNAL LOCATIONS AND ACCESS MANAGEMENT OF SR74
First Name	Last Name	8	9	10	11	12
Timothy A.	Ball	Yes	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes	Yes
<b>Total Voters</b>		5	5	5	5	5
<b>Pass/Fail</b>		<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>

For a voting history of all Council motions please go here: <http://bit.ly/HC-CC-Voting-History>