



## HIGHLAND CITY


# HIGHLAND CITY COUNCIL BRIEF

Tuesday, October 20, 2020

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

### VIRTUAL PARTICIPATION

 YouTube Live: <http://bit.ly/HC-youtube>

 Zoom: Call 1-346-248-7799 Meeting ID: 831 5701 2734

 Email comments prior to meeting: [council@highlandcity.org](mailto:council@highlandcity.org)

## 7:00 PM REGULAR SESSION

Call to Order – Mayor Rod Mann

Invocation – Council Member Timothy A. Ball

Pledge of Allegiance – Council Member Kim Rodela

### 1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

*There were no unscheduled public appearances.*

### 2. PRESENTATIONS

**a. Alpine School District** – Rob Smith, Assistant Superintendent /Business Administrator  
*Rob Smith, Amber Bonner, and Dr. Elizabeth Wilson presented information regarding Alpine School District including new construction, COVID-19 issues and responses, teacher retention incentives, use of CARES Act Funds, measuring academic standards, and the new Space Center.*

### 3. CONSENT ITEMS (5 minutes)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

**a. Approval of Meeting Minutes** *Administrative*  
Administrative Appeal Meeting – September 1, 2020 – **PASSED 5:0**  
*Next step: Approved minutes will become part of the permanent record.*

**b. Final Plat Approval – Spruces Subdivision Plat B** *Administrative*  
The City Council will consider a request by Ferran Construction for a Final Plat approval for a 4-lot subdivision located approximately at 4562 West 11000 North. The City Council will take appropriate action. – **PASSED 5:0**  
*Next step: Staff will work with Ferran Construction through the design and engineering process.*

- c. **Purchase Contract with Wheeler Machinery for a Backhoe** *Administrative*  
The City Council will consider approval of a purchase contract with Wheeler Machinery for a backhoe for the amount of \$17,000 for the Street Department. The Council will take appropriate action. - **PASSED 5:0**

*Next Step: Mayor/City Administrator will sign the contract and staff will work with Wheeler Machinery to acquire the new backhoe.*

- d. **Library Board Bylaws Amendment** *Administrative*  
The City Council will consider recently proposed changes in the Highland City Library Board Bylaws concerning duties of the Vice Chair and Secretary. The Council will take appropriate action. - **PASSED 5:0**

*Next Step: The new bylaws will become part of the permanent record governing the Highland City Library Board.*

**4. INTERLOCAL AGREEMENT WITH AMERICAN FORK, CEDAR HILLS, AND PLEASANT GROVE** *Administrative* - **PASSED 4:0**

The City Council will consider an Interlocal Agreement with American Fork, Cedar Hills, and Pleasant Grove to facilitate the construction of the Mill Ditch Pipeline Enclosure Project. The Council will take appropriate action.

*Next Step: Mayor/City Administrator will execute the agreement. This project will not negatively impact current operations, but it will help define some of these existing agreements for access, operation, and maintenance. Pleasant Grove and PGIC will be responsible for the construction of the Mill Ditch Piping.*

**5. GROUND LEASE AGREEMENT EXTENSION - AMERICAN TOWERS** *Administrative* - **PASSED 5:0**

The City Council will consider a request by Christiana Abbis representing American Towers to extend a current ground lease agreement for city owned property located at 5600 West 11000 North. The lease allows for access, installation and maintenance of utilities for the construction, operation, and maintenance of a cell tower and other facilities. The Council will take appropriate action.

*Next Step: Staff will work with American Towers and negotiate a new ground lease agreement based on the direction of Council.*

**6. AMENDMENT TO THE WATER RESERVATION AGREEMENT** *Administrative* - **PASSED 5:0**

The City Council will consider a request by Perry Homes to modify the Water Reservation Agreement to allow the reservation of water shares prior to final plat approval. The Council will take appropriate action.

*Next Step: The Water Reservation Agreement with Perry Homes will be adjusted to allow reservation of water shares prior to final plat approval with the stipulation that the property be annexed into Highland City.*

**7. MITCHELL HOLLOW BASEBALL FIELD** - **PASSED 5:0**

The City Council will discuss a joint public private partnership for the improvement and maintenance of the Mitchell Hollow Baseball Field.

*Next Step: Staff will work with Mr. Christofferson to draw up an agreement regarding the improvement, maintenance, and use on the Mitchell Hollow Baseball field.*

**8. LIBRARY STRATEGIC PLAN**

The City Council will discuss the strategic plan for the Highland City Library as proposed by the Library Board.

*Donna Cardon, Library Director, presented the Library Strategic Plan which included additional services which the library could offer should it have added programming space. Some of these services include study rooms, a small business center, and areas for special equipment such as a 3D printer.*

## **9. FEASIBILITY STUDY FOR EXPANDED LIBRARY PROGRAMMING SPACE**

*Administrative - PASSED 5:0*

The City Council will consider authorizing the Library to contract with CRSA to complete a feasibility study for expanded Library program space. The Council will take appropriate action.

*Next Step: A steering committee including some Elected Officials will be formed to assist with the feasibility study. CRSA will be contracted to work with the steering committee in completing the feasibility study.*

## **10. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS**

### **a. Park Strips - Todd Trane, City Engineer**

*Todd Trane, City Engineer, spoke about the recommendation from the Water Board of eliminating park strips for all future developments in an effort to save water. Council asked for additional information to be brought back in a future meeting.*

### **b. Future Meetings**

- October 27, Planning Commission Meeting, 7:00 pm, City Hall
- November 10, City Council Meeting, 7:00 pm, City Hall
- November 17, Planning Commission Meeting, 7:00 pm, City Hall
- December 1, City Council Meeting 7:00 pm, City Hall
- December 8, Planning Commission Meeting, 7:00 pm City Hall

### **c. Additional Communication Item - Rental Policy with Covid Guidelines from State - Erin Wells, Assistant City Administrator**

*Erin Wells, Assistant City Administrator, presented Council with three options in handling building rentals in regards to the new COVID-19 Guidelines from the State. Council directed that each individual who would like to use city buildings must complete an Event Management Template provided by the State and make a good faith effort to comply with the guidelines.*

## **ADJOURNMENT**

## COUNCIL VOTING REPORT - OCTOBER 20, 2020

		CONSENT ITEM A, B, C, D	INTERLOCAL AGREEMENT WITH AMERICAN FORK, CEDAR HILLS, AND PLEASANT GROVE	APPROVAL TO NEGOTIATE A NEW GROUND LEASE AGREEMENT WITH AMERICAN TOWERS AS DIRECTED BY COUNCIL DECISION	AMENDMENT TO THE WATER RESERVATION AGREEMENT	MITCHELL HOLLOW BASEBALL FIELD	FEASIBILITY STUDY FOR EXPANDED LIBRARY PROGRAMMING SPACE
First Name	Last Name	3A, B, C, D	4	5	6	7	9
Timothy A.	Ball	Yes	Absent	Yes	Yes	Yes	Yes
Brittney P.	Bills	Yes	Yes	Yes	Yes	Yes	Yes
Kim	Rodela	Yes	Yes	Yes	Yes	Yes	Yes
Kurt	Ostler	Yes	Yes	Yes	Yes	Yes	Yes
Scott L.	Smith	Yes	Yes	Yes	Yes	Yes	Yes
	<b>Total Voters</b>	5	4	5	5	5	5
	<b>Pass/Fail</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>	<b>PASS</b>