



5400 West Civic Center Drive– Suite 1
Highland, UT 84003
Phone (801)772-4515 FAX (801)756-6903
Community Development/Engineering Department

CIVIL PLAN APPLICATION

STAFF USE ONLY

Application Date: ___/___/___ Application Number: _____ Fee Owed: _____ (see pg. 2)
Received by: _____ Receipt #: _____ Cash/Card/check (check #: _____)
Application: Approved/Denied Staff Comments: _____

PROJECT INFORMATION

NAME: _____

ADDRESS: _____

ACREAGE/PROPERTY SIZE: _____

APPLICANT INFORMATION

NAME: _____

MAILING ADDRESS: _____

PHONE #: _____ FAX #: _____

EMAIL ADDRESS: _____

CHECKLIST

The following is designed to assist you in applying for the civil plan review:

- _____ 3 copies of 24X36 Civil Drawings (Sewer, Streets, Pressurized Irrigation, Culinary, & Landscape plans)
- _____ PDF copy of plans
- _____ GeoTec Report
- _____ Storm Drain Calculations

Please note that first redlines take up to 3 weeks to review depending on size of subdivision.

Highland City

Subdivision Review and Engineering Fees

Base Subdivision and Engineering Process*	<10 lots	11 - 50 lots	51 - 100 lots	>100 lots
<i>Preliminary Plat Fee (includes two reviews)</i>				
Total Preliminary Plat Review Fee	\$ 3,045.00	\$ 4,920.00	\$ 6,295.00	\$ 8,045.00
<i>Final Plat Fee (includes two reviews)</i>				
Total Final Plat and Engineering Fee	\$ 1,229.00	\$ 1,229.00	\$ 1,229.00	\$ 1,229.00
<i>Civil Review Fee (includes two reviews)</i>				
Total Civil Review Fee	\$ 4,094.00	\$ 5,906.00	\$ 9,156.00	\$ 11,781.00
<i>Construction Inspection Fee (Based on 185 hours, Additional time will be billed for on an hourly basis)</i>				
Construction Inspection Fee	\$ 6,753.00	\$ 6,753.00	\$ 6,753.00	\$ 6,753.00
Base Subdivision Review and Engineering Fee by Subdivision Size	\$ 15,121.00	\$ 18,808.00	\$ 23,433.00	\$ 27,808.00

* Paid at time of initial plan submittal

Fees for Additional Reviews and Inspection Services**	<10 lots	11 - 50 lots	51 - 100 lots	>100 lots
Additional Preliminary Plat Review (includes two reviews)	\$ 3,045.00	\$ 4,920.00	\$ 6,295.00	\$ 8,045.00
Additional Final Plat and Engineering Review (includes two reviews)	\$ 1,229.00	\$ 1,229.00	\$ 1,229.00	\$ 1,229.00
Additional Civil Review (includes two reviews)	\$ 4,093.00	\$ 5,906.00	\$ 9,156.00	\$ 11,781.00
Construction Inspection Fee per Additional Hour Above 185 Hours	\$ 36.50	\$ 36.50	\$ 36.50	\$ 36.50

**A fee for additional reviews is assessed if additional reviews are required above the reviews included in the base fee.

Other Development Fees

Planning & Engineering Review Services	Current Fee
Administrative Determination	\$ 75.00
Appeal Authority	\$ 300.00
Conditional Use Permit	\$ 485.00
General Plan and/or Zoning Amendment	\$ 1,000.00
Site Plan	\$ 725.00
Architectural Review	\$ 575.00
Annexation w/o annexation agreement	\$ 550.00
Annexation w/ annexation agreement	\$550 + direct costs + add'l City time per hr
New Street Sign	\$ 150.00
Fence Permit	\$ 25.00
Subdivision DRC Plan	\$ 280.00