



# Assessments/Account Information Request Form

5400 West Civic Center Drive, Suite 1, Highland, Utah 84003  
 Office Hours: Monday – Thursday, 7:30 a.m. – 6:00 p.m., Closed Friday  
 (801) 772-4523 Office • (801) 756-6903 Fax

**To be completed by the homeowner or company requesting information from Highland City.  
 Return via email [lhill@highlandcity.org](mailto:lhill@highlandcity.org) & [jpowell@highlandcity.org](mailto:jpowell@highlandcity.org) or fax (801) 756-6903.  
 Please allow at least 1 business day for processing.**

Date of Request: \_\_\_\_\_ Requested By: \_\_\_\_\_

Name of Institution that is Requesting Information: \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Name of Homeowner: \_\_\_\_\_

Legal Address of Property: \_\_\_\_\_

Reason for the Request:

\_\_\_\_\_ Selling of Property

\_\_\_\_\_ Refinancing (mark one line): \_\_\_\_\_ lower interest rate or \_\_\_\_\_ other reason

Estimated Closing Date: \_\_\_\_\_

\*If we are not currently in the month of closing, please consider requesting an update to the completed assessment when closer to the actual date of closing for more accurate balances.

## OFFICIAL USE BY THE CITY

### Highland City utility services currently provided at property address listed above:

**Yes** = service is currently active and provided to property.

**No** = service is not currently provided to property. A connection fee may have been pre-paid for service, or full payment may be required. Please see additional notations.

**N/A** = service is not available/applicable to property.

**YES NO N/A**

_____	_____	_____	Garbage/Recycle	
_____	_____	_____	Culinary Water	
_____	_____	_____	Pressurized Irrigation	
_____	_____	_____	City Sewer. <i>If no:</i>	
	_____	_____	Pre-paid	_____ Connection fee due at time of sale or refinancing for
				other reasons (please see special assessments).
_____	_____	_____	Timpanogos Sewer. <i>If no:</i>	
	_____	_____	Pre-paid	_____ TSSD impact fee due at the time of connection
_____	_____	_____	Storm Drain	
_____	_____	_____	Open Space	Monthly Park/Open Space Maintenance Fee
_____	_____	_____	Public Safety	Monthly Fee for Police and Fire
_____	_____	_____	Roads	Monthly Roads Maintenance Fee

**\*\*CURRENT BALANCE DUE DOES NOT REFLECT A FINAL BILL. A METER READING MUST BE REQUESTED FOR A FINAL BILL\*\***

**City Account Number:** \_\_\_\_\_

**Account Information**

Current Utility Account Balance                      \$ \_\_\_\_\_                      Due on the 20<sup>th</sup> of the month

**Special Assessments**

- **Notice of Interest** City sewer connection fees are due at the time of sale or refinancing for other reasons **if marked.**
  - This fee is required at closing if the property is currently on a septic system and the City sewer connection fee has not been pre-paid.
  - Timpanogos Sewer District Impact Fee is deferred until actual sewer connection.
  
- **Pressurized Irrigation Water Purchase** (financing shares through the City) **if marked.**
  - PI Water Purchase is not required to be paid off at closing; this is a loan through Highland City that remains in effect for this property until the term is fulfilled or the full payment is met through early pay off.
  - Currently, the Pressurized Irrigation Water Purchase is billed monthly and included with the other listed utility services each month on the billing statement.

Date to be paid off \_\_\_\_\_ **OR** Pay off amount \_\_\_\_\_

**Additional Comments or Notes:**

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Name of Person Completing the Request: \_\_\_\_\_ Date Request Returned: \_\_\_\_\_