

# Highland City Comprehensive Fee Schedule Fiscal Year 2023



# Building Permit, Impact Fees, Miscellaneous Fees

## Building Permits

Lot Infrastructure Bond (including but not limited to sidewalk, curb, pavement, meter boxes)	\$4,000.00
Permit Fee	As set forth in the International Building Code
Plan Check Fee	As set forth in the International Building Code
Reinspection Fee	\$100.00
Same-day Inspection Cancellation Fee	\$65.00
Solar Valuation	\$2.76 per watt
State Tax	1% of total building permit fee

## Building Permit Deposits

Accessory Structure, Solar, Remodel, Addition, or Basement	\$45.00
Commercial	\$500.00
Home	\$500.00
Swimming Pool	\$100.00

## Commercial Impact Fees

Fee schedule as set forth by current impact fee study

## Residential Impact Fees

### Single Family

Culinary Water Impact Fee (southeast)	\$603.00
Parks	\$5,854.00
Pressurized Irrigation	\$0.51 per square foot of permeable surface of lot
Public Safety	
Police	\$245.02
Fire	\$515.67
Roads	\$538.00
Sewer per ERC	
Central	\$1,581.00
Southeast	\$2,773.00
Timpanogos Special Service District	\$3,559.00

### Multi Family

Culinary Water Impact Fee (southeast)	\$603.00
Parks	\$4,804.00
Pressurized Irrigation	\$0.51 per square foot of permeable surface of lot
Public Safety	
Police	\$138.05
Fire	\$409.05
Roads	
Attached 6-8 units per acre	\$328.00-\$376.00
Senior Restricted Housing	\$194.00

Sewer per ERC	
Central .....	\$1,581.00
Southeast .....	\$2,773.00
Timpanogos Special Service District .....	\$3,559.00

## Miscellaneous Fees

Culinary Water Meter (3/4 inch) .....	\$546.18
Culinary Water Meter Flat Lid Upgrade .....	\$47.20
Infrastructure Reimbursement (only applicable to the subdivisions listed below)	
Skye Estates .....	\$390.00
Highland Oaks .....	\$627.00
Pressurized Irrigation Meter (3/4 inch) .....	\$607.51
Sewer Connection Fee .....	\$500.00
SWPP Inspection	
Single Family .....	\$1,500.00
Multi Family (Attached Dwelling Units) .....	\$50.00 per unit, \$1,500.00 minimum
Subdivisions & Other Developments .....	\$2,500.00

## Business Licensing & Solicitors

### Commercial Business Licenses

Business License Filing Fee (unless specifically noted below) .....	\$90.00
Business Renewal Fee (unless specifically noted below) .....	\$60.00
Auto Repair/Mechanical .....	\$230.00
Auto Repair/Painting .....	\$300.00
Mobile Paint Services .....	\$230.00
Gasoline/Propane Dispensing (gas stations) .....	\$230.00
Dry Cleaners .....	\$160.00
Large Retail (grocery stores) .....	\$300.00
Tobacco-Smoke Shop .....	\$275.00
Secondhand Dealers	
Pawnbrokers .....	\$325.00
Used/Exchanges/Coin .....	\$175.00
Hotel/Motel/Rooming House .....	\$375.00
Short-term Rentals .....	\$90.00
Fireworks - Indoor Sales/Outdoor Sales .....	\$225.00
Hospitals .....	\$300.00
Private Clubs w/Liquor License .....	\$420.00
Wholesale/Bulk Oil Dispensing .....	\$300.00
Mineral Extraction .....	\$400.00
Hazardous Materials	
Storage Only .....	\$230.00
Mixing/Dispensing/Use .....	\$300.00
Large .....	\$375.00

### Home Occupation Licenses

#### Filing Fees

Home Occupation (unless specifically noted below) .....	\$60.00
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Home Occupation with no off-site impact .....	\$0.00
Administrative Fee ( <i>printed license for exempt businesses</i> ) .....	\$10.00
Home Daycares, Preschools and Dance Studios .....	\$90.00
Home Occupation with Hazardous Materials.....	\$90.00
Hobby Breeder.....	\$60.00

**Renewal Fees**

Home Occupation ( <i>unless specifically noted below</i> ) .....	\$25.00
Home Occupation with no off-site impact .....	\$0.00
Administrative Fee ( <i>printed license for exempt businesses</i> ) .....	\$10.00
Home Daycares, Preschools and Dance Studios .....	\$60.00
Home Occupation with Hazardous Materials.....	\$60.00
Hobby Breeder.....	\$25.00

**Business License Penalty Late Fees**

Monthly rate .....	10.00% of renewal fee
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**Temporary Use Permit**

Permit .....	\$25.00
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*Business is also required to have a Highland City business license.*

**Solicitors**

Solicitor Fees (group of 2 or more) .....	\$125.00
Solicitor Fees (single) .....	\$50.00

**Miscellaneous**

Business License Fire Department Reinspection Fee .....	\$100.00
Replacement/additional copy of Business License.....	\$10.00

**Cemetery**

**Burial Plot**

Resident .....	\$1,175.00
Non-Resident .....	\$1,641.00

**Single Burials**

Weekday .....	\$600.00
Weekend or Holiday .....	\$950.00

**Double Burials**

Weekday .....	\$750.00
Weekend or Holiday .....	\$1,150.00

**Burials for Cremains and Caskets 36' or less**

Weekday .....	\$500.00
Weekend or Holiday .....	\$850.00

**Disinterment**

Weekday ..... \$650.00  
Weekend or Holiday ..... \$1,080.00

**Disinterment of Cremains and Caskets 36' or less**

Weekday ..... \$435.00  
Weekend or Holiday ..... \$755.00

**Burial Lot Transfers**

Fee ..... \$25.00

**Temporary Grave Marker**

Fee ..... \$25.00

**Headstone Setting Fee**

Fee ..... \$50.00

**Civic Events (Non-Fling Related)**

Youth Fishing Resident..... \$30.00  
Youth Fishing Non-Resident..... \$35.00  
Fishing Pole Rental ..... \$5.00  
Movie in the Park Sponsorship ..... \$750.00  
Other Events..... TBD

**Vendors (3 hours)**

Food Vendor..... \$25.00  
Food Vendor Electricity Outlets..... \$10.00/outlet  
Non-Food Vendor..... \$10.00  
Non-Food Vendor Electricity Outlets..... \$10.00/outlet

**Facility Rentals**

**Building**

*Council Chambers, Community Center*

Resident ..... \$15.00 per hour  
Non-resident ..... \$30.00 per hour  
Non-profit organization ..... \$5.00 per hour

*This is the only fee non-profits are subject to.*

Government organizations ..... \$5.00 per hour

*This is the only fee governments are subject to.*

Food Fee..... \$50.00  
Piano Use Fee..... \$10.00  
Projector Fee..... \$10.00  
Refundable Room Deposit ..... \$150.00

**Fields**

*Beacon Hills Lower, Beacon Hills Upper, Lone Peak East, Lone Peak West, Mitchell Hollow, Wimbleton South, Canterbury PI, Heritage Park, Town Center*

Cedar Hills City Recreation League .....	\$2 per Highland resident per sports season
Other governmental agencies .....	\$5.00 per hour
Portable Toilet Maintenance .....	Divided equally among the City and renting organizations
Baseball Field Marking Fee .....	\$25.00
Refundable Deposit .....	\$150.00

**Non-profit entities**

Practices .....	\$5.00 per hour
Competition or Clinics .....	\$10.00 per hour
Day Rental .....	\$75.00

**For-profit entities**

Practices .....	\$15.00 per hour
Competition or Clinics .....	\$30.00 per hour
Day Rental .....	\$225.00

**Pavilion**

*Highland Glen, Heritage, Town Center Meadows, Merlin B. Larson, and Mitchell Hollow*

Resident	
Half-Day Rental.....	\$20.00
Full Day Rental .....	\$40.00
Non-resident	
Half-Day Rental.....	\$70.00
Full Day Rental .....	\$100.00
Government organizations .....	\$0.00 per hour
Refundable Pavilion Key Deposit (Highland Glen) .....	\$50.00

**Campground**

*Canyon Oaks*

Resident .....	\$25.00 per 24 hours
Non-Profit or Government Organizations .....	\$25.00 per 24 hours
Non-resident .....	\$50.00 per 24 hours

**Highland Fling**

**Magazine Ad (Non-sponsor)**

Full page .....	\$600.00
One-half page.....	\$350.00
One-third page.....	\$225.00
One-quarter page.....	\$150.00
One-eighth page.....	\$100.00

**Ad Design**

Full page (simple) .....	\$80.00
Full page (complex).....	\$120.00
One-half page (simple) .....	\$40.00
One-half page (complex) .....	\$80.00
One-third page (simple).....	\$30.00

One-third page (complex) .....	\$60.00
One-fourth page (simple).....	\$20.00
One-fourth page (complex) .....	\$40.00
One-eighth page (simple) .....	\$20.00
One-eighth page (complex).....	\$40.00

## Events

5K Early Registration .....	\$15.00
5K Late Registration .....	\$25.00
5K On Site Registration (no shirt guaranteed).....	\$30.00
1 Mile Fun Run Early Registration .....	\$10.00
1 Mile Fun Run Late Registration & On Site Registration .....	\$15.00
Baby Celebration.....	\$12.00
Baby Celebration Late Registration .....	\$15.00
Car Show with shirt .....	\$20.00
Car Show without shirt.....	\$10.00
Disc Golf Tournament without Trilogy Set.....	\$40.00
Disc Golf Tournament with Trilogy Set.....	\$15.00
Disc Golf Tournament – Youth without Trilogy Set.....	\$25.00
Disc Golf Tournament – Youth with Trilogy Set.....	\$10.00
Family Adventure Race.....	\$25.00
Strong Man Competition .....	\$38.00
Utah State Hammer Championship & Highland Games.....	\$43.00
Strong Man Competition & Utah State Hammer Championship & Highland Games .....	\$68.00
Hot Air Balloon Ride (tethered) .....	\$5.00
Hot Air Balloon Ride (flight) .....	\$50.00
Kid’s Zone Pre-Registration .....	\$20.00
Kid’s Zone Day Of.....	\$22.00
Kid’s Zone Per Ride .....	\$1.00-\$5.00

## Parade Entry

Non-Highland Business.....	\$200.00
Highland Business .....	\$100.00
Non-Resident .....	\$100.00
Politicians .....	\$25.00
Sports/Cheerleading Teams .....	\$25.00
Non-Parade – handing out flyers along parade route .....	\$25.00
Sponsor/Church Group/School Group/Non-Profit/Government/Highland Resident.....	\$0.00

## Sponsor

Title Sponsor.....	\$4,000.00
Diamond Sponsor .....	\$2,500.00
Platinum Sponsor .....	\$1,500.00
Gold Sponsor.....	\$1,000.00
Silver Sponsor.....	\$750.00
Bronze Sponsor.....	\$350.00
Friend of Highland Fling.....	=In-kind donations





## Vendor (All Day)

Non-Food Vendor Resident .....	\$50.00
Non-Food Vendor Non-Resident .....	\$100.00
Non-Food Vendor Electricity Outlets.....	\$25.00/outlet
Non-Food Vendor Non-profit.....	\$25.00
Food Vendor Resident .....	\$100.00
Food Vendor Non-Resident .....	\$150.00
Food Vendor Electricity Outlets.....	\$50.00/outlet

## Vendor (Evening only)

Food Vendor.....	\$25.00
Food Vendor Electricity Outlets.....	\$10.00/outlet
Non-Food Vendor.....	\$10.00
Non-Food Vendor Electricity Outlets.....	\$10.00/outlet

## Justice Court

Fee schedule set by Utah State Legislature.

## Library

Late Book Return .....	\$0.10 per day
Late Movie, Kit or E-reader Return .....	\$1.00 per day
Black and White Copies/Printing (1 side).....	\$0.10 per page
Color Copies/Printing (1 side) .....	\$0.50 per page
Annual Non-Resident Library Fee.....	\$70.00
Item Replacement Processing Fee .....	\$5.00
Proctoring Service .....	\$10.00
Interlibrary Loan Request.....	\$3.00

## Miscellaneous

Returned Payment Fee .....	\$20.00
Candidate Filing Fee .....	\$35.00
Surplus Equipment .....	Cost determined by Staff
Community Garden Annual Box Rental (full growing season).....	\$40.00
Community Garden Annual Box Rental (after June 15).....	\$30.00
Community Garden Annual Box Rental (after August 1).....	\$20.00
Collection Fee .....	18%
Credit Card Processing Fee (non-utility payments).....	*2.25% – 3.00%

*\*Fee percentage dependent on card type used and total transaction amount.*

## Planning and Zoning

### Development

Accessory Dwelling Unit Application .....	\$25.00
Annexation Application.....	\$550.00

Conditional Use Permit.....	\$485.00
Co-locate Antenna Application.....	\$280.00
Architectural Approval.....	\$575.00
Development Code Amendment Application .....	\$1,000.00
Municipal Code Amendment Application .....	\$500.00
General Plan Amendment Application .....	\$1,000.00
Group Home Review.....	\$485.00
Reasonable Accommodation Application .....	\$25.00
Planned Development District Application .....	\$1,000.00
Plat Amendment Fee.....	\$550.00
Parcel Boundary Adjustment .....	\$200.00
Right-of-way Vacation Application .....	\$200.00
Re-zoning Application .....	\$1,000.00
Site Plan Application.....	\$725.00
Variance Application .....	\$500.00
Appeal Authority Application .....	\$1,500.00
Town Center Exaction Fee .....	\$1.50 per square foot
Subdivision Extension Application .....	\$62.50 per plat sheet plus \$12.50 per lot
Sign Permit.....	Based on Uniform Building Code
Temporary Sign Permit.....	\$25.00

## Subdivision Review and Engineering Base

### Less than 10 Lots

Preliminary Plat Review – Engineer (2 reviews).....	\$2,250.00
Preliminary Plat Review – Staff (2 reviews).....	\$795.00
Final Plat Review & Recordation – Engineer (2 reviews) .....	\$450.00
Final Plat Review & Recordation – Staff (2 reviews) .....	\$779.00
Civil Review Fee – Engineer (2 reviews) .....	\$2,938.00
Civil Review Fee – Staff (2 reviews) .....	\$1,156.00
Construction Inspection Fee (up to 185 hours).....	\$6,753.00

### 11-50 Lots

Preliminary Plat Review – Engineer (2 reviews).....	\$4,125.00
Preliminary Plat Review – Staff (2 reviews).....	\$795.00
Final Plat Review & Recordation – Engineer (2 reviews) .....	\$450.00
Final Plat Review & Recordation – Staff (2 reviews) .....	\$779.00
Civil Review Fee – Engineer (2 reviews) .....	\$4,750.00
Civil Review Fee – Staff (2 reviews) .....	\$1,156.00
Construction Inspection Fee (up to 185 hours).....	\$6,753.00

### 51-100 Lots

Preliminary Plat Review – Engineer (2 reviews).....	\$5,500.00
Preliminary Plat Review – Staff (2 reviews).....	\$795.00

Final Plat Review & Recordation – Engineer (2 reviews) .....	\$450.00
Final Plat Review & Recordation – Staff (2 reviews) .....	\$779.00
Civil Review Fee – Engineer (2 reviews) .....	\$8,000.00
Civil Review Fee – Staff (2 reviews) .....	\$1,156.00
Construction Inspection Fee (up to 185 hours).....	\$6,753.00

**101+ Lots**

Preliminary Plat Review – Engineer (2 reviews).....	\$7,250.00
Preliminary Plat Review – Staff (2 reviews).....	\$795.00
Final Plat Review & Recordation – Engineer (2 reviews) .....	\$450.00
Final Plat Review & Recordation – Staff (2 reviews) .....	\$779.00
Civil Review Fee – Engineer (2 reviews) .....	\$10,625.00
Civil Review Fee – Staff (2 reviews) .....	\$1,156.00
Construction Inspection Fee (up to 185 hours).....	\$6,753.00

**Subdivision Additional Reviews and Inspections**

**Less than 10 Lots**

Preliminary Plat Review (2 reviews) .....	\$3,045.00
Final Plat and Engineering Review (2 reviews) .....	\$1,229.00
Civil Review Fee (2 reviews) .....	\$4,093.00
Construction Inspection Fee Hourly Rate .....	\$36.50

**11-50 Lots**

Preliminary Plat Review (2 reviews) .....	\$4,920.00
Final Plat and Engineering Review (2 reviews) .....	\$1,229.00
Civil Review Fee (2 reviews) .....	\$5,906.00
Construction Inspection Fee Hourly Rate .....	\$36.50

**51-100 Lots**

Preliminary Plat Review (2 reviews) .....	\$6,295.00
Final Plat and Engineering Review (2 reviews) .....	\$1,229.00
Civil Review Fee (2 reviews) .....	\$9,156.00
Construction Inspection Fee Hourly Rate .....	\$36.50

**101+ Lots**

Preliminary Plat Review (2 reviews) .....	\$8,045.00
Final Plat and Engineering Review (2 reviews) .....	\$1,229.00
Civil Review Fee (2 reviews) .....	\$11,781.00
Construction Inspection Fee Hourly Rate .....	\$36.50

**Miscellaneous**

Fence Permit.....	\$25.00
Retaining Wall Application .....	\$25.00
Public Utility Easement Vacation.....	\$25.00

Open Space Purchase .....	To be determined by City Council
Open Space Purchase Survey Costs .....	To be paid by resident
Open Space Purchase Title Company Fees .....	To be paid by resident

## Public Works

Tree Sale Trees .....	Actual cost to City
Sandbags.....	\$0.20 per bag
Hydrant Application .....	\$25.00
Hydrant Water Charge.....	\$1.00 per 1,000 gallons
Right-of-way Application .....	\$250.00

## Records Requests

Copy of record .....	\$0.15/printed page
Postage.....	Actual cost to City
Other costs allowed by law .....	Actual cost to City
Miscellaneous copying .....	\$0.15/printed page
Copy of reports.....	\$0.15/printed page
Electronic Copies (Tapes) of Meetings .....	\$30.00 per meeting
Interest charged on unpaid obligation due Highland City.....	18% on unpaid balance

## Utility Charges

*All fees are billed monthly except for Miscellaneous category*

### Garbage & Recycling

Garbage Can .....	\$10.98
Additional Garbage Can(s) .....	\$7.72
Recycle Can(s) .....	\$7.18

### Culinary Water

#### Residential

Base (0-5,999 gallons of water) .....	\$23.07
Overage (6,000-15,999 gallons of water) .....	\$1.47 per thousand gallons
Overage (16,000+ gallons of water) .....	\$3.85 per thousand gallons

#### Commercial

Base (0-5,999 gallons of water) .....	\$48.07
Overage (6,000+ gallons of water) .....	\$1.92 per thousand gallons

#### Churches and Schools

Base (0-5,999 gallons of water) .....	\$48.07
Overage (6,000+ gallons of water) .....	\$1.92 per thousand gallons

**County Residents**

Base (0-5,999 gallons of water) .....	\$23.07
Overage (6,000+ gallons of water) .....	\$1.45 per thousand gallons

**Industrial**

Base (0-5,999 gallons of water) .....	\$72.00
Overage (6,000+ gallons of water) .....	\$2.47 per thousand gallons

**Stock Watering**

Base (0-5,999 gallons of water) .....	\$23.07
Overage (6,000+ gallons of water) .....	\$1.47 per thousand gallons

**10,000 rate**

Base (0-5,999 gallons of water) .....	\$48.07
Overage (6,000+ gallons of water) .....	\$1.47 per thousand gallons

**Pressurized Irrigation Water**

Base .....	\$24.14
Square Footage Rate .....	\$0.000797 per square foot of lot
Non-Residential PI Rate.....	\$0.000797 per square foot of permeable surface
Irrigation Water Purchase .....	\$0.000814 per square foot of lot

**Sewer**

**Residential**

*Gallon rate for sewer is calculated once a year based on an average of culinary water consumption from October - April.*

City Maintenance Base (9,999 gallons of water) .....	\$7.15
City Maintenance Overage (10,000+ gallons of water) .....	\$0.48 per thousand gallons
Timpanogos Special Service District (TSSD) Base (9,999 gallons of water) .....	\$32.77
TSSD Overage (10,000+ gallons of water) .....	\$2.20 per thousand gallons

**Businesses and Churches**

*Gallon rate for general commercial is calculated once a year in May based on an average of culinary water consumption from October - April. Gallon rate for car washes is calculated once a year in May based on an average monthly consumption for previous year.*

City Maintenance Base (9,999 gallons of water) .....	\$8.68
City Maintenance Overage (10,000+ gallons of water) .....	\$0.48 per thousand gallons
Timpanogos Special Service District (TSSD) Base (9,999 gallons of water) .....	\$39.95
TSSD Overage (10,000+ gallons of water) .....	\$2.20 per thousand gallons

**Schools**

*Rate is calculated once a year in September based on student enrollment.*

City Maintenance Base .....	\$0.1163612 per student
Timpanogos Special Service District (TSSD) .....	\$0.6593838 per student

## Storm Drain

Residential.....	\$9.76
Commercial .....	\$0.00190 per square foot of the non-permeable surface

## Other

Open Space (As applicable for each property) .....	\$20.00
Transportation (Road Fee) .....	\$18.50
Public Safety Fee .....	\$15.25

## Miscellaneous

Utility Sign-up Processing Fee.....	\$25.00
Late Fee .....	3%
Shut-off Fee .....	\$80.00
Risk Account Deposit Fee.....	\$250.00
Lien Fee .....	\$100.00
Can Retrieval Fee (terminating service earlier than 12 months) .....	\$10.00
Can Exchange Fee .....	\$51.59
Can Overage Fee (after 2 written warnings) .....	\$28.67
Service Reactivation Fee .....	\$28.67
Container Re-Delivery Fee .....	\$28.67
Replacement Container Fee .....	\$86.00
Contamination Fee (can used inappropriately) .....	\$28.67

## Notes

It is not intended by any fee schedule Resolution to repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other resolutions, ordinances, or laws except to effect modification of the fees reflected above. The fees listed in the Consolidated Fee Schedule supersede present fees for services specified, but all fees not listed remain in effect. The most recent Resolution imposing a higher fee than is imposed or required by existing provisions, resolution, ordinance, or law, the provisions of that resolution shall control.