

Highland City Comprehensive Fee Schedule Fiscal Year 2024



HIGHLAND CITY

Building Permit, Impact Fees, Miscellaneous Fees

Building Permits

Lot Infrastructure Bond (including but not limited to sidewalk, curb, pavement, meter boxes)	\$4,000.00
Permit Fee	As set forth in the International Building Code
Plan Check Fee	As set forth in the International Building Code
Reinspection Fee	\$100.00
Same-day Inspection Cancellation Fee	\$65.00
Solar Valuation	\$2.76 per watt
State Tax	1% of total building permit fee

Building Permit Deposits

Accessory Structure, Solar, Remodel, Addition, or Basement	\$45.00
Commercial	\$500.00
Home	\$500.00
Swimming Pool	\$100.00

Commercial Impact Fees

Fee schedule as set forth by current impact fee study

Residential Impact Fees

Single Family

Culinary Water Impact Fee (southeast)	\$603.00
Parks (before August 14, 2023)	\$5,854.00
Parks (after August 14, 2023)	\$6,301.00
Pressurized Irrigation	\$0.51 per square foot of permeable surface of lot
Public Safety	
Police	\$245.02
Fire	\$515.67
Roads	\$538.00
Sewer per ERC	
Central	\$1,581.00
Southeast	\$2,773.00
Timpanogos Special Service District	\$3,559.00

Multi Family

Culinary Water Impact Fee (southeast)	\$603.00
Parks (before August 14, 2023)	\$4,804.00
Parks (after August 14, 2023)	\$4904.00
Pressurized Irrigation	\$0.51 per square foot of permeable surface of lot
Public Safety	
Police	\$138.05
Fire	\$409.05

Roads	
Attached 6-8 units per acre	\$328.00-\$376.00
Senior Restricted Housing.....	\$194.00
Sewer per ERC	
Central	\$1,581.00
Southeast	\$2,773.00
Timpanogos Special Service District	\$3,559.00

Miscellaneous Fees

Culinary Water Meter

Residential 3/4 inch	\$567.71
Commercial 1 1/2 inch	\$938.12
Commercial 2 inch	\$1,152.92
Flat Lid Meter Upgrade	\$47.20

Infrastructure Reimbursement (only applicable to the subdivisions listed below)

Skye Estates	\$390.00
Highland Oaks	\$627.00

Pressurized Irrigation Meter

3/4 inch.....	\$467.46
1 inch	\$532.85
1 1/2 inch.....	\$2,616.61
2 inch	\$2,905.73
3 inch	\$3,403.92
4 inch	\$5,229.23

Sewer Connection Fee	\$500.00
----------------------------	----------

SWPP Inspection

Single Family.....	\$1,500.00
Multi Family (Attached Dwelling Units)	\$50.00 per unit, \$1,500.00 minimum
Subdivisions & Other Developments	\$2,500.00

Business Licensing & Solicitors

Commercial Business Licenses

Business License Filing Fee (unless specifically noted below).....	\$90.00
Business Renewal Fee (unless specifically noted below).....	\$60.00
Auto Repair/Mechanical	\$230.00
Auto Repair/Painting.....	\$300.00
Mobile Paint Services.....	\$230.00
Gasoline/Propane Dispensing (gas stations).....	\$230.00
Dry Cleaners.....	\$160.00
Large Retail (grocery stores)	\$300.00
Tobacco-Smoke Shop	\$275.00
Secondhand Dealers	
Pawnbrokers	\$325.00
Used/Exchanges/Coin	\$175.00
Hotel/Motel/Rooming House.....	\$375.00
Short-term Rentals.....	\$90.00

Fireworks - Indoor Sales/Outdoor Sales	\$225.00
Hospitals	\$300.00
Private Clubs w/Liquor License	\$420.00
Wholesale/Bulk Oil Dispensing.....	\$300.00
Mineral Extraction	\$400.00
Hazardous Materials	
Storage Only	\$230.00
Mixing/Dispensing/Use.....	\$300.00
Large	\$375.00

Home Occupation Licenses

Filing Fees

Home Occupation (<i>unless specifically noted below</i>)	\$60.00
Home Occupation with no off-site impact	\$0.00
Administrative Fee (<i>printed license for exempt businesses</i>)	\$10.00
Home Daycares, Preschools and Dance Studios	\$90.00
Home Occupation with Hazardous Materials.....	\$90.00
Hobby Breeder	\$60.00

Renewal Fees

Home Occupation (<i>unless specifically noted below</i>).....	\$25.00
Home Occupation with no off-site impact	\$0.00
Administrative Fee (<i>printed license for exempt businesses</i>)	\$10.00
Home Daycares, Preschools and Dance Studios	\$60.00
Home Occupation with Hazardous Materials.....	\$60.00
Hobby Breeder	\$25.00

Business License Penalty Late Fees

Monthly rate	10.00% of renewal fee
--------------------	-----------------------

Temporary Use Permit

Permit	\$25.00
<i>Business is also required to have a Highland City business license.</i>	

Solicitors

Solicitor Fees (group of 2 or more)	\$125.00
Solicitor Fees (single)	\$50.00

Miscellaneous

Business License Fire Department Reinspection Fee	\$100.00
Replacement/additional copy of Business License.....	\$10.00

Cemetery

Burial Plot

Resident	\$1,210.00
Non-Resident	\$1,690.00

Single Burials

Weekday	\$600.00
Weekend or Holiday	\$950.00

Double Burials

Weekday	\$750.00
Weekend or Holiday	\$1,150.00

Burials for Cremains and Caskets 36' or less

Weekday	\$500.00
Weekend or Holiday	\$850.00

Disinterment

Weekday	\$650.00
Weekend or Holiday	\$1,080.00

Disinterment of Cremains and Caskets 36' or less

Weekday	\$435.00
Weekend or Holiday	\$755.00

Burial Lot Transfers

Fee	\$25.00
-----------	---------

Temporary Grave Marker

Fee	\$25.00
-----------	---------

Headstone Setting Fee

Fee	\$50.00
-----------	---------

Civic Events (Non-Fling Related)

Youth Fishing Resident.....	\$30.00
Youth Fishing Non-Resident.....	\$35.00
Fishing Pole Rental.....	\$5.00
Movie in the Park Sponsorship.....	\$750.00
Other Events.....	TBD

Vendors (3 hours)

Food Vendor.....	\$25.00
Food Vendor Electricity Outlets.....	\$10.00/outlet
Non-Food Vendor.....	\$10.00
Non-Food Vendor Electricity Outlets.....	\$10.00/outlet

Facility Rentals

Building

Council Chambers, Community Center

Resident	\$15.00 per hour
Non-resident	\$30.00 per hour

Non-profit organization	\$5.00 per hour
<i>This is the only fee non-profits are subject to.</i>	
Government organizations	\$5.00 per hour
<i>This is the only fee governments are subject to.</i>	
Food Fee.....	\$50.00
Piano Use Fee.....	\$10.00
Projector Fee.....	\$10.00
Refundable Room Deposit	\$150.00

Fields

Beacon Hills Lower, Beacon Hills Upper, Lone Peak East, Lone Peak West, Mitchell Hollow, Wimbleton South, Canterbury PI, Heritage Park, Town Center

Cedar Hills City Recreation League	\$2 per Highland resident per sports season
Other governmental agencies	\$5.00 per hour
Portable Toilet Maintenance	divided equally between the City and renting organization
Baseball Field Marking Fee	\$25.00
Refundable Deposit	\$150.00

Non-profit entities

Practices	\$5.00 per hour
Competition or Clinics.....	\$10.00 per hour
Day Rental.....	\$75.00

For-profit entities

Practices	\$15.00 per hour
Competition or Clinics.....	\$30.00 per hour
Day Rental.....	\$225.00

Pavilion

Highland Glen, Heritage, Town Center Meadows, Merlin B. Larson, and Mitchell Hollow

Resident	
Half-Day Rental.....	\$20.00
Full Day Rental	\$40.00
Non-resident	
Half-Day Rental.....	\$70.00
Full Day Rental	\$100.00
Government organizations	\$0.00 per hour
Refundable Pavilion Key Deposit (Highland Glen)	\$50.00

Campground

Canyon Oaks

Resident	\$25.00 per 24 hours
Non-Profit or Government Organizations	\$25.00 per 24 hours
Non-resident	\$50.00 per 24 hours

Highland Fling

Magazine Ad (Non-sponsor)

Full page	\$600.00
One-half page.....	\$350.00
One-third page.....	\$225.00
One-quarter page.....	\$150.00
One-eighth page.....	\$100.00

Ad Design

Full page (simple)	\$80.00
Full page (complex).....	\$120.00
One-half page (simple)	\$40.00
One-half page (complex)	\$80.00
One-third page (simple).....	\$30.00
One-third page (complex)	\$60.00
One-fourth page (simple).....	\$20.00
One-fourth page (complex)	\$40.00
One-eighth page (simple)	\$20.00
One-eighth page (complex).....	\$40.00

Events

5K Early Registration	\$15.00
5K Late Registration	\$25.00
5K On Site Registration (no shirt guaranteed).....	\$30.00
1 Mile Fun Run Early Registration	\$10.00
1 Mile Fun Run Late Registration & On Site Registration	\$15.00
Baby Celebration	\$12.00
Baby Celebration Late Registration	\$15.00
Car Show with shirt	\$20.00
Car Show without shirt.....	\$10.00
Disc Golf Tournament without Trilogy Set.....	\$40.00
Disc Golf Tournament with Trilogy Set.....	\$15.00
Disc Golf Tournament – Youth without Trilogy Set.....	\$25.00
Disc Golf Tournament – Youth with Trilogy Set	\$10.00
Family Adventure Race.....	\$25.00
Strong Man Competition	\$38.00
Utah State Hammer Championship & Highland Games.....	\$43.00
Strong Man Competition & Utah State Hammer Championship & Highland Games	\$68.00
Hot Air Balloon Ride (tethered)	\$5.00
Hot Air Balloon Ride (flight)	\$50.00
Kid's Zone Pre-Registration	\$20.00
Kid's Zone Day Of.....	\$22.00
Kid's Zone Per Ride	\$1.00-\$5.00

Parade Entry

Non-Highland Business.....	\$200.00
Highland Business	\$100.00
Non-Resident	\$100.00
Politicians	\$25.00
Sports/Cheerleading Teams	\$25.00
Non-Parade – handing out flyers along parade route	\$25.00
Sponsor/Church Group/School Group/Non-Profit/Government/Highland Resident.....	\$0.00

Sponsor

Title Sponsor.....	\$4,000.00
Diamond Sponsor	\$2,500.00
Platinum Sponsor	\$1,500.00
Gold Sponsor.....	\$1,000.00
Silver Sponsor.....	\$750.00
Bronze Sponsor.....	\$350.00
Friend of Highland Fling.....	=In-kind donations

Vendor (All Day)

Non-Food Vendor Resident	\$50.00
Non-Food Vendor Non-Resident	\$100.00
Non-Food Vendor Electricity Outlets.....	\$25.00/outlet
Non-Food Vendor Non-profit.....	\$25.00
Food Vendor Resident	\$100.00
Food Vendor Non-Resident	\$150.00
Food Vendor Electricity Outlets.....	\$50.00/outlet

Vendor (Evening only)

Food Vendor.....	\$25.00
Food Vendor Electricity Outlets.....	\$10.00/outlet
Non-Food Vendor.....	\$10.00
Non-Food Vendor Electricity Outlets.....	\$10.00/outlet

Justice Court

Fee schedule set by Utah State Legislature.

Library

Late Book Return	\$0.10 per day
Late Movie, Kit or E-reader Return	\$1.00 per day
Black and White Copies/Printing (1 side).....	\$0.10 per page
Color Copies/Printing (1 side)	\$0.50 per page
Annual Non-Resident Library Fee.....	\$70.00
Item Replacement Processing Fee	\$5.00
Proctoring Service	\$10.00
Interlibrary Loan Request.....	\$5.00

Miscellaneous

Returned Payment Fee	\$20.00
Candidate Filing Fee	\$35.00
Campaign Financial Disclosure Late Fee	\$50.00
Surplus Equipment	Cost determined by Staff
Community Garden Annual Box Rental (full growing season)	\$40.00
Community Garden Annual Box Rental (after June 15)	\$30.00
Community Garden Annual Box Rental (after August 1)	\$20.00
Collection Fee	18%
Credit Card Processing Fee (non-utility payments)	3.00%

Planning and Zoning

Development

Accessory Dwelling Unit Application	\$25.00
Annexation Application	\$550.00
Conditional Use Permit	\$485.00
Co-locate Antenna Application	\$280.00
Architectural Approval	\$575.00
Development Code Amendment Application	\$1,000.00
Municipal Code Amendment Application	\$500.00
General Plan Amendment Application	\$1,000.00
Group Home Review	\$485.00
Reasonable Accommodation Application	\$25.00
Planned Development District Application	\$1,000.00
Plat Amendment Fee	\$550.00
Lot/Parcel Combination	\$200.00
Parcel Boundary Adjustment	\$200.00
Right-of-way Vacation Application	\$200.00
Re-zoning Application	\$1,000.00
Site Plan Application	\$725.00
Variance Application	\$500.00
Appeal Authority Application	\$1,500.00
Town Center Exaction Fee	\$1.50 per square foot
Subdivision Extension Application	\$62.50 per plat sheet plus \$12.50 per lot
Sign Permit	Based on Uniform Building Code
Temporary Sign Permit	\$25.00

Subdivision Review and Engineering Base

Less than 10 Lots

Preliminary Plat Review – Engineer (2 reviews)	\$2,250.00
Preliminary Plat Review – Staff (2 reviews)	\$795.00
Final Plat Review & Recordation – Engineer (2 reviews)	\$450.00

Final Plat Review & Recordation – Staff (2 reviews)	\$779.00
Civil Review Fee – Engineer (2 reviews)	\$2,938.00
Civil Review Fee – Staff (2 reviews)	\$1,156.00
Construction Inspection Fee (up to 185 hours).....	\$6,753.00

11-50 Lots

Preliminary Plat Review – Engineer (2 reviews).....	\$4,125.00
Preliminary Plat Review – Staff (2 reviews).....	\$795.00
Final Plat Review & Recordation – Engineer (2 reviews)	\$450.00
Final Plat Review & Recordation – Staff (2 reviews)	\$779.00
Civil Review Fee – Engineer (2 reviews)	\$4,750.00
Civil Review Fee – Staff (2 reviews)	\$1,156.00
Construction Inspection Fee (up to 185 hours).....	\$6,753.00

51-100 Lots

Preliminary Plat Review – Engineer (2 reviews).....	\$5,500.00
Preliminary Plat Review – Staff (2 reviews).....	\$795.00
Final Plat Review & Recordation – Engineer (2 reviews)	\$450.00
Final Plat Review & Recordation – Staff (2 reviews)	\$779.00
Civil Review Fee – Engineer (2 reviews)	\$8,000.00
Civil Review Fee – Staff (2 reviews)	\$1,156.00
Construction Inspection Fee (up to 185 hours).....	\$6,753.00

101+ Lots

Preliminary Plat Review – Engineer (2 reviews).....	\$7,250.00
Preliminary Plat Review – Staff (2 reviews).....	\$795.00
Final Plat Review & Recordation – Engineer (2 reviews)	\$450.00
Final Plat Review & Recordation – Staff (2 reviews)	\$779.00
Civil Review Fee – Engineer (2 reviews)	\$10,625.00
Civil Review Fee – Staff (2 reviews)	\$1,156.00
Construction Inspection Fee (up to 185 hours).....	\$6,753.00

Subdivision Additional Reviews and Inspections

Less than 10 Lots

Preliminary Plat Review (2 reviews)	\$3,045.00
Final Plat and Engineering Review (2 reviews)	\$1,229.00
Civil Review Fee (2 reviews)	\$4,093.00
Construction Inspection Fee Hourly Rate	\$36.50

11-50 Lots

Preliminary Plat Review (2 reviews)	\$4,920.00
Final Plat and Engineering Review (2 reviews)	\$1,229.00
Civil Review Fee (2 reviews)	\$5,906.00
Construction Inspection Fee Hourly Rate	\$36.50

51-100 Lots

Preliminary Plat Review (2 reviews)	\$6,295.00
Final Plat and Engineering Review (2 reviews)	\$1,229.00
Civil Review Fee (2 reviews)	\$9,156.00
Construction Inspection Fee Hourly Rate	\$36.50

101+ Lots

Preliminary Plat Review (2 reviews)	\$8,045.00
Final Plat and Engineering Review (2 reviews)	\$1,229.00
Civil Review Fee (2 reviews)	\$11,781.00
Construction Inspection Fee Hourly Rate	\$36.50

Miscellaneous

Fence Permit.....	\$25.00
Retaining Wall Application	\$25.00
Public Utility Easement Vacation.....	\$25.00
Open Space Purchase	To be determined by City Council
Open Space Purchase Survey Costs	To be paid by resident
Open Space Purchase Title Company Fees	To be paid by resident
Maintenance Agreement Application.....	\$25.00

Public Works

Tree Sale Trees	Actual cost to City
Sandbags.....	\$0.20 per bag
Hydrant Application	\$25.00
Hydrant Water Charge.....	\$1.00 per 1,000 gallons
Right-of-way Application	\$250.00

Records Requests

Copy of record	\$0.15/printed page
Postage.....	Actual cost to City
Other costs allowed by law	Actual cost to City
Miscellaneous copying	\$0.15/printed page
Copy of reports.....	\$0.15/printed page
Electronic Copies (Tapes) of Meetings	\$30.00 per meeting
Interest charged on unpaid obligation due Highland City.....	18% on unpaid balance

Utility Charges

All fees are billed monthly except for Miscellaneous category

Garbage & Recycling

Garbage Can	\$10.98
Additional Garbage Can(s)	\$7.72
Recycle Can(s)	\$7.18

Culinary Water

Residential

Base (0-5,999 gallons of water)	\$23.07
Overage (6,000-15,999 gallons of water)	\$1.47 per thousand gallons
Overage (16,000+ gallons of water)	\$3.85 per thousand gallons

Commercial

Base (0-5,999 gallons of water)	\$48.07
Overage (6,000+ gallons of water)	\$1.92 per thousand gallons

Churches and Schools

Base (0-5,999 gallons of water)	\$48.07
Overage (6,000+ gallons of water)	\$1.92 per thousand gallons

County Residents

Base (0-5,999 gallons of water)	\$23.07
Overage (6,000+ gallons of water)	\$1.45 per thousand gallons

Industrial

Base (0-5,999 gallons of water)	\$72.00
Overage (6,000+ gallons of water)	\$2.47 per thousand gallons

Stock Watering

Base (0-5,999 gallons of water)	\$23.07
Overage (6,000+ gallons of water)	\$1.47 per thousand gallons

10,000 rate

Base (0-5,999 gallons of water)	\$48.07
Overage (6,000+ gallons of water)	\$1.47 per thousand gallons

Pressurized Irrigation Water

Base	\$24.14
Square Footage Rate	\$0.000797 per square foot of lot
Non-Residential PI Rate.....	\$0.000797 per square foot of permeable surface
Irrigation Water Purchase	\$0.000814 per square foot of lot

Sewer

Residential

Gallon rate for sewer is calculated once a year based on an average of culinary water consumption from October - April.

City Maintenance Base (9,999 gallons of water)	\$7.15
--	--------

City Maintenance Overage (10,000+ gallons of water)	\$0.48 per thousand gallons
Timpanogos Special Service District (TSSD) Base (9,999 gallons of water)	\$32.77
TSSD Overage (10,000+ gallons of water)	\$2.20 per thousand gallons

Businesses and Churches

Gallon rate for general commercial is calculated once a year in May based on an average of culinary water consumption from October - April. Gallon rate for car washes is calculated once a year in May based on an average monthly consumption for previous year.

City Maintenance Base (9,999 gallons of water)	\$8.68
City Maintenance Overage (10,000+ gallons of water)	\$0.48 per thousand gallons
Timpanogos Special Service District (TSSD) Base (9,999 gallons of water)	\$39.95
TSSD Overage (10,000+ gallons of water)	\$2.20 per thousand gallons

Schools

Rate is calculated once a year in September based on student enrollment.

City Maintenance Base	\$0.1163612 per student
Timpanogos Special Service District (TSSD)	\$0.6593838 per student

Storm Drain

Residential	\$9.76
Commercial	\$0.00190 per square foot of the non-permeable surface

Other

Transportation (Road Fee)	\$18.50
Public Safety Fee	\$15.25

Miscellaneous

Utility Sign-up Processing Fee.....	\$25.00
Late Fee	3%
Shut-off Fee	\$80.00
Risk Account Deposit Fee.....	\$250.00
Lien Fee	\$100.00
Can Retrieval Fee (terminating service earlier than 12 months)	\$10.00
Can Exchange Fee	\$51.59
Can Overage Fee (after 2 written warnings)	\$28.67
Service Reactivation Fee	\$28.67
Container Re-Delivery Fee	\$28.67
Replacement Container Fee	\$86.00
Contamination Fee (can used inappropriately)	\$28.67

Notes

It is not intended by any fee schedule Resolution to repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other resolutions, ordinances, or laws except to effect modification of the fees reflected above. The fees listed in the Consolidated Fee Schedule supersede present fees for services specified, but all fees not listed remain in effect. The most recent Resolution imposing a higher fee than is imposed or required by existing provisions, resolution, ordinance, or law, the provisions of that resolution shall control.